



Yearly Status Report - 2017-2018

Part A

Data of the Institution

1. Name of the Institution		FAROOK TRAINING COLLEGE
Name of the head of the Institution		Dr. C A. Jawahar
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		04952440662
Mobile no.		9496363353
Registered Email		farooktc06@gmail.com
Alternate Email		farooktc06@yahoo.co.in
Address		Farook Training College, Farook College PO,
City/Town		Kozhikode
State/UT		Kerala
Pincode		673632

2. Institutional Status					
Affiliated / Constituent		Affiliated			
Type of Institution		Co-education			
Location		Urban			
Financial Status		state			
Name of the IQAC co-ordinator/Director		Dr. T. Mohamed Saleem			
Phone no/Alternate Phone no.		04952440662			
Mobile no.		9496363353			
Registered Email		drsalimt@gmail.com			
Alternate Email		iqacftc@gmail.com			
3. Website Address					
Web-link of the AQAR: (Previous Academic Year)		https://farooktrainingcollege.ac.in/wp-content/uploads/2022/05/AQAR-2016-17.pdf			
4. Whether Academic Calendar prepared during the year		Yes			
if yes,whether it is uploaded in the institutional website: Weblink :		https://farooktrainingcollege.ac.in/wp-content/uploads/2022/05/college-calendar-2017-18.pdf			
5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B++	80.50	2007	15-Sep-2007	14-Sep-2012
2	A	3.54	2012	15-Sep-2012	14-Sep-2017
6. Date of Establishment of IQAC			04-Jul-2007		
7. Internal Quality Assurance System					
Quality initiatives by IQAC during the year for promoting quality culture					

Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
MMI hall	26-Mar-2018 1	160
Mazhayum veyilum	19-Dec-2017 1	200
Workshop on Sensitising Curriculum designing through MOODLE	05-Apr-2018 3	45
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Dr Manoj Praveen G	MRP	ICSSR	2017 730	200000
Dr. Fathima Jaseena M P M	MRP	ICSSR/IMPRESS	2018 365	200000
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Launching of Multimedia Interactive Hall

Workshop on MOODLE and web tools in collaboration with CCRPED and PMMNMTT School of Education, CUK

Published a book on Environmental Psychology : Perspectives on Teacher Education (ISBN 978-81-933464-0-2)

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
A Multimedia Interactive Hall	A fully furnished MMI hall was constructed and the inauguration was done by President of RUA
A Faculty Development Programme to develop awareness and skill in latest technology	In collaboration with PMMMNMTT, CUK a three day sensitization programme was conducted in which all faculty members were made confident in MOODLE, and web tools
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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
FTC IQAC and College Council	02-Feb-2022

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2018

Date of Submission

27-Feb-2018

17. Does the Institution have Management Information System ?

Yes

If yes, give a brief description and a list of modules currently operational (maximum 500 words)

An effective Management Information System (MIS) makes the functioning of the institution more smooth and effective. Farook Training College follows a very tidy system to communicate with stakeholders both vertically and horizontally. FTC has developed its own office management system FTCOMS in zero cost for the

proper handling of office file management and is continued for the year 201718. Student and Staff data bases are maintained in the Gdrive. College uses a Software System FTCMIS for Short message Services and Student, Staff data handling. College website provides details about the functioning of the institution, which is updated regularly. Faculty websites contains supporting instructional materials to the students. Digital tests, e assignments and workshop activities are conducted using MIS facilities of the college. Community members, Parents and alumnae are connected with the institution using FTCMIS facilities. Software like Mentimeter is used for reporting peer evaluation

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

In order to make the students familiar to teacher education programme, an induction meeting was conducted for B.Ed and M.Ed students at the commencement of the programmes in which nature of the course, tasks and assignments as well as the evaluation procedures are detailed. An academic plan is prepared in advance and is given to all students together with the curriculum. The academic plan is strictly followed and changes if any are intimated to students and teachers. The academic plan and college calendar are published in the college website to make the students and public aware of the programmes in the college. Whatsapp groups for each programme as well as optional subjects are formed so that horizontal and vertical communication is possible. The academic co-ordinators prepare and distribute semester plans based on the academic calendar. They manage the regular activities and discuss the progress and the modifications needed during staff meeting. The core papers are allotted to general teachers, two optional teachers are assigned to each optional subject, and college based practical works are assigned to both general and optional teachers. As per the semester plan academic programmes are executed and all teachers adopt ICT based approach in teaching. Lecture notes are made available in college websites. Provision for submitting assignments through email in some courses are given and M learning is encouraged. During Micro teaching mobile apps like Mentimeter are used to make it more objective and interesting. Rubrics are used for evaluating teaching performance during internship. Regular monitoring of the students' progress is done by internal assessment through tasks and assignments prescribed in the curriculum and unit tests. Digital tests are conducted in which peer evaluation is encouraged. Both B.Ed and M.Ed students are allowed to select an institution of their choice from the collaborating ones for the internship programme. Systematic arrangements are made before internship programme and clear, specific guidelines are given to student teachers. Regular visits by teacher educators and daily visit of the mentors made the student teachers and student teacher educators more confident and efficient. A student reflection for B.Ed students was done in between the

two phases of internship . Workshops to improve teacher quality for B.Ed and M.Ed students were conducted separately, to name some as on ICT, Yoga, Art and Drama, SUPW, Teaching learning material preparation and Academic writing. Four day residential community living camp is organised for third semester B.ED students in the college. Study tours for both B.Ed and M.Ed students were organized separately and two field trips are also conducted for those who failed to participate in the study tour. Media cell documented all important college based activities like induction meeting and college based practicals. Sample copies of student works are collected and filed by the academic co-ordinators and important decisions regarding assigning duties to faculties, discussion on progress of the programme at each phase and changes brought to the academic plan are documented as Minutes of the staff meetings, the copy of which are circulated among staff.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Nil	Nil	Nil	0	Nil	Nil

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BEd MED	Education	03/07/2017
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BEd MED	Education	03/07/2017

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Finishing school	09/10/2017	100
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1.3.2 – Field Projects / Internships undertaken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BEd	EDUCATION	92
MEd	EDUCATION	26
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	No
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained

Feedback using structured questionnaire is collected regularly by the evaluation monitoring committee from student's alumni school authorities and parent's. Feedback forms are distributed among students at the end of each semester regarding the course content, institutional practices and teacher performance. At the end of second and fourth semester, feedback on infrastructure facilities of the institution is also collected from students. At the end of internship programme a feedback form on the adequacy of preparation of students for internship is distributed among mentors and their responses are collected. During alumni meeting general feedback on the institutional practices and facilities are collected from alumni members using a structured feedback form. Parents are encouraged to discuss with teachers about the institutional practices and issues of their wards if any. No structured questionnaire is used to collect feedback from teachers but open discussion is promoted during staff meeting. Teachers' suggestion are incorporated while planning the academic activities and other institutional practices. Feedback from students: Students are satisfied with course content and the performance of teachers. Fourth semester students appreciated the activities included as EPC and the community based practicals. M.Ed. students also expressed their content with the course and institutional practices. Some suggestions are Wi-Fi -facility for students and replacement of LCD projector in some class rooms. Feedback from alumni: The institutional practices are appreciated by the alumni. A suggestion put forwarded by some of them is that the first hour for M.Ed. students may be given as library / research guidance Feedback from school authorities Mentors are satisfied with the performance and dedication of Farook Training College students. They appreciated the attitude of students towards ICT integrated teaching. Feedback from parents Parents reported that the institutional practices are satisfactory. Some parents expressed their ambition to visit school during their wards' internship programme. Feedback from teachers Teachers discussed the performance of students and the reflections of each activity during staff meetings. The Evaluation Monitoring Committee analysed the feedback from stakeholders and discussed the major comments and suggestions in the staff meeting. Feedbacks about teachers were given to the concerned teachers. Provisions for Wi-Fi to students, especially to research scholars were discussed in the meeting. Parents request to visit school during internship was not recommended and suggested recording the class if needed.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
MEd	EDUCATION	50	0	14
BEd	EDUCATION	100	0	100

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017	100	14	0	0	22

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
22	22	169	14	2	16

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The institution has a well-functioning tutor ward system, in which each faculty member is assigned a group of students as their wards based on the total number of students enrolled (both BEd and MEd). • Students are instructed to meet and interact with their tutors every week compulsorily as per the time allotted in the timetable. This helps improve personal rapport between teacher and student at academic, social, emotional and personal levels. Observations of serious deviations are referred for individual and familial counseling as needed. • The tutor keeps track on the improvements of their wards and counsels them accordingly. • Some of the issues emerging among students in general nature are discussed in staff meetings and resolved amicably. Through these interactions, the need to support students academically through financial means has emerged into a project of EDUSUPPORT funded by staff and PTA. • PTA meetings- Executive and General PTA are conducted in a vibrant manner. Feedbacks of students from parents are collected and required modifications are done. • Students requiring academic enrichments is identified through mentoring and listed in consultation with the concerned optional teachers and resources are provided through remedial cell. • The performance of the students is assessed from the initial days of enrolment through entry tests and a SWOT analysis is done by the tutor for each ward. Based on this, students are directed by the tutors to take part in events hoisted by the college such as Talents Day, Ignite the Minds, Physical Education Events, and so on and are appointed as members in various committees formed in the college activities. • Tutors maintain a detailed biography of the student and is a part of the students' decision making in important personal matters too since our student community comprises of young adults facing real life challenges. The tutor also keeps a close contact with the home of the wards. • Tutor ensures the participation of the students in all activities in the college and provides a reflection of the progress of the ward. The optional teacher makes observations of their wards performance in schools during practise teaching based on rubrics, as well as an overall evaluation of the students activities in the school in relation to curricular and co-curricular activities to provide appropriate feedback for improvement. Also, the tutor discusses with the optional teachers and concerned mentors of the school regarding the same. • The tutor ensures the participation of students in competitions being organized beyond the premises of the colleges at university and state level. Correspondingly, the college has made it a policy to assure the qualification of at least one teacher eligibility test before completing the course by the tutors.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
114	22	1:5

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
23	22	1	2	14

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2017	Nil	Nil	NA
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
MEd	MED	FOURTH	22/09/2017	31/12/2017
BEd	BED	FOURTH	31/07/2017	30/08/2017
BEd	BED	FOURTH	18/05/2018	28/06/2018
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

To ensure CIE, the following practices are followed by the institution for students undergoing BEd and MEd programs: • A comprehensive entry behavior test is conducted to evaluate students teaching aptitude, language ability and comprehension and general knowledge(Research aptitude included for MEd). On the basis of the analysis of results, feedback is given to students and students are also assigned to tutors for individualized consultations. • Digital tests, internal exams and model exams are systematically conducted, followed by performance-based peer evaluation and remedial coaching. • The course consists of extensive and intensive practical activities like micro teaching, criticism classes, field visits, internship etc. Spot feedback and reflective sessions are provided. • In addition to structured seminars and assignments, vivid forms of evaluation such as Mock viva, brain storming, quiz competitions, focused group evaluation, evaluation, and open book examinations are frequently used. On the 40th day, the college conducts a mid-term evaluation of practise teaching. • A rubrics-based evaluation of the teaching process, learning aids, and lesson plans is conducted several times by both the teacher and the student during the intensive practise teaching session, and the observations are recorded in the supervision diary to keep track of the gradual progress in action. Random visits by Principal and members of Evaluation and Examination committee to schools also ensures CIE. • All theory topics are supplemented by process-based product evaluation. • The academic calendar provides a comprehensive picture of the schedule of various tests and practical sessions, allowing students to be systematic and well-prepared.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The institution provides each student with an academic calendar on joining the institution and the whole work of the year is in tune with it. The Academic Calendar is prepared by the college at the beginning of each year following meetings with the Principal, IQAC, and various coordinators and Examination Committee. • The academic calendar gives a holistic schedule of the academic activities and tentative dates of both model and university examinations along with the semester plan which is followed as per academic calendar. It provides plan for the academic year to students, teachers and parents. • Schedule of the practical activities of the two batches of ongoing BEd and MEd programs are also included in the academic calendar. Rules and regulations in connection with the conduct of Examinations is also detailed in the academic calendar. The institution strictly complies with the academic calendar to enable effective conduct of exams. • In academic calendar the available working days, short and long holidays, National public holidays, Admission process, Semester wise teaching plans, Tentative practical examination days, allocation of Internal Assessment work i.e. Seminar activity, Project, Assignment, , Class tests, Practical assignment, Submission of Internal Assessment work, Celebration of national days etc are given. • Essential details regarding the research programme is also included. • The institute makes every effort to run all activities in accordance with the academic calendar, but due to unforeseen circumstances, some events may be rescheduled.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://farooktrainingcollege.ac.in/programme-outcomes-two-year-b-ed-and-m-ed/>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
MED	MEd	EDUCATION	19	19	100
BED	BEd	EDUCATION	42	39	93
BED	BEd	EDUCATION	93	91	98

[View File](#)

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://farooktrainingcollege.ac.in/student-satisfaction-survey/>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	730	ICSSR	600000	200000
Minor Projects	365	ICSSR IMPRESS	200000	200000

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Nil	Nil	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nil	Nil	Nil	Nil
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Nil	Nil	Nil	Nil	Nil
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Education	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Education	1	5.21
National	Education	0	Nil
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Education	9
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Nil	NA	NA	Nil	0	NA	0
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nil	NA	NA	Nil	0	0	0
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Presented papers	12	10	0	0
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Eid Kit Distribution	Hridayapoorvam, Farook Training College	4	15
ID Card Distribution at adopted school	Adopted school project	4	14
Onam Kit Distribution	Hridayapoorvam, Farook Training College	4	15
Sports kit distribution	Adopted school project	4	20
friend in need	Blood Donors forum, farook training college	4	20
Aksharakoot	Hridayapoorvam, Farook Training College	4	25
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Nil	0	Nil	0
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating	Name of the activity	Number of teachers participated in such	Number of students participated in such
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	agency		activites	activites
Swachh Bharat	Students Union	Campus Cleaning	3	92
Women Empowerment	Women Cell	conscientization and procession	8	85
Legal Awareness	Media Cell, Farook Training College	Expert Talk	4	185
Aids Awareness	Farook Training College	Expert Talk	3	200
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Engaged in school based activities	6	college fund	320
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
B.Ed Internship	Practice Teaching	GGVHSS Feroke	01/11/2017	01/01/2018	8
B.Ed Internship	Practice Teaching	Farook HSS Farook College	01/11/2017	01/01/2018	12
B.Ed Internship	Practice Teaching	Sevamandir PBS Ramanatt ukara	01/11/2017	01/01/2018	7
B.Ed Internship	Practice Teaching	MMHSS Pulikkal	01/11/2017	01/01/2018	9
B.Ed Internship	Practice Teaching	GVHSS Meenchanda	01/11/2017	01/01/2018	8
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Friends of Nature, Malappuram	01/06/2017	Protection of Enviornment	248

G.M.L.P. School, Karinkallai, Kozhikode	01/06/2017	Enriching the school education	248
PEEVEES MODEL SCHOOL NILAMBUR	22/07/2017	TRAINING TO TEACHERS IN PEDAGOGY AND IT INTEGRATION	55
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
4.68	4.68

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Others	Nil
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
book magic 4.0	Partially	4.0	2006

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	16341	2171220	136	35040	16477	2206260
Reference Books	1275	0	5	0	1280	0
e-Books	7751427	0	0	0	7751427	0
Journals	26	21360	3	5800	29	27160
e-Journals	3793	0	0	0	3793	0
Digital Database	3660	0	0	0	3660	0
CD & Video	475	0	19	0	494	0
Library Automation	1	0	0	0	1	0
Weeding (hard & soft)	0	0	0	0	0	0
Others(s	269702	0	0	0	269702	0

pecify)

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NA	NA	Nil
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	88	21	2	10	0	10	14	20	33
Added	0	0	0	0	0	0	0	0	0
Total	88	21	2	10	0	10	14	20	33

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

20 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	NIL

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
3.5	3.5	4.7	4.7

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college extends its facilities for the welfare of the public by adhering to the following policies in concern with it: 1. Individuals and organizations are welcome to collaborate with the institution only to support the educational mission and strategic goals of the college. 2. All organizations are expected to follow the rules and regulations governing the particular facility or grounds being used. Political and religion based programmes will not be entertained at any cost. 3. The college is bound to the norms of all the apex bodies like Government, UGC and University always. Activities shall in no way violate their purposes, property, policies, procedures, or regulations 4. A nominal fund may have to be remitted as required by the Managing Committee for the facilities being used. This shall be based depending on the facilities

being used, the expenses that may incur during its utilization and for maintenance. The amount shall be fixed beforehand itself. 5. Required amenities need to be booked at least two days beforehand through an online or a written request to the Principal of the college. 6. Time and date of using the facilities should be strictly followed as per the earlier set conditions. 7. Sports facilities cannot be used during the college working hours. 8. In case of any conflict, the decision of the college management committee shall be the final. 9. Permission to use a facility does not imply endorsement, sponsorship, or support by the college of the views, opinions, or programs of the users or speakers. 10. As a general rule, once space has been reserved and confirmed, it will not be rescheduled or moved. However, the college reserves the right, at its discretion, to move the concerned individual or organization to another facility or reschedule an event to accommodate the needs and assign a higher use priority by this policy or to maintain venue-specific needs or due to safety and/or security reasons. 11. Outdoor events with amplification must comply with the local sound ordinance and college policy. 12. All groups are responsible for cleaning up the space after use. Responsible individuals or organizations must ensure that the facility is ready for the next users, including proper disposal of papers, left-over food, drinks, and other trash. A clean-up fee will be assessed if this is not properly accomplished. This policy applies to all groups using the colleges facilities or grounds.

<https://farooktrainingcollege.ac.in/policy-of-systems-and-procedures/>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	RUA Scholarship	16	52000
Financial Support from Other Sources			
a) National	SC,ST,OBC,OEC,PH/ BLIND,FISHERIES, CH,LAKSHDWEEP	150	1430079
b)International	Nil	0	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Mentoring	03/07/2017	222	IQAC
Personal counselling	03/07/2017	14	IQAC
Meditation	03/07/2017	126	IQAC
Yoga	03/07/2017	126	IQAC
Bridge Course	03/07/2017	100	IQAC
Language Lab	Nil	0	Nil
Remedial Coaching	03/07/2017	92	IQAC
soft skill	03/07/2017	100	IQAC

development

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
Nil	PTEP	196	50	149	33

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Nil	0	0	various	50	33

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	17	B.Ed, M.Ed	Natural Science	various	PG, MPhil, PhD

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	19
SET	32
Any Other	98

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
College Day	College	222
Harmony Fest	College	222

Fine Arts	College	222
Talents Day	College	114
Athletic Meet	College	126
Intramural Cricket	College	44
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
Nil	Nil	Nil	Nil	Nil	Nil	Nil
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

ACTIVITIES OF STUDENT COUNCIL 2017-18 The following students of the college represented in various academic and administrative activities: Library Advisory Committee: Agishma M Anti Ragging squad: Hiba P. (Chairman, College Union) Ethics Committee , Joint Convenor : Hiba P(Chairman, College Union) Fine Arts Secretary: Muhammed Irfan T.K Student Editor: Aneesha K.V The student council of the academic year 2017-18 organized the following programmes: 1. Kerala Piravi Day Celebration and honouring writer, Mr. Qasim Vadanappalli (Nov 1, 2017) 2. Spot Magazine Competition (Nov 6, 2017) 3. Math Quiz on the occasion of the birthday of Shakunthala Devi (Nov 7, 2017) 4. Madhuram Jeevitham (Life is Sweet) talk by PMA Gafoor initiated by the Islamic Study Circle, Farook College) (Nov 8, 2017) 5. Awareness Programme on Fire and Rescue (Nov 10, 2017) by Calicut District Fire Officer, Arun Bhaskar 6. National Education Day Celebration Talk by Dr.P.Kelu (Nov 13, 2017), Former Dean, Department of Education, University of Calicut on Emerging Trends in Education. 7. Exhibition on Lifestyle diseases on World Diabetes Day (Nov 14, 2017) 8. Rouzathul Uloom Association Platinage- Mega Exhibition (Dec 1-4, 2017) 9. Mazhayum Malayum (Rain and Mountains)- Dr. Kishore Kumar (Dec 19, 2017) 10. Heart and Heritage organized a Talk and walk on History and Heritage: Legacy of Calicut led by Captain Ramesh Babu, Arun Jenna (Dec 20, 2017) 11. Field trip to Nimabur Teak Meuseum (Dec 21, 2017) 12. Republic Day Celebration by hosting national flag and conducting Patriotic Song competition and Short film show (26/01/2018). 13. Participation of college students in University Zonal Arts Fest (5-7 Feb, 2018). 14. Comemmoration of Writer ONV Kurup - Dr. Shajahan, Recitation Competition (Feb 15, 2018) 15. Spot Photography Competition (23 Feb, 2018) on Niche in the Campus. 16. Sports Meet (March 3, 2018)- Dr.V.P Sakkir Hussain (HOD, Department of Physical Education, University of Calicut). 17. Women's day Celebration on March 8, 2018, talk by Clinical Psychologist, Dr. Sheela on 'Dealing with Gender Stereotypes'. 18. World Water Day celebration by organizing Floating Seminar at River Chaliyar, Dr.K.V. Muhammed, Assistant Professor, Farook Training College (22/03/2018). 19. College Day on March 28, 2018

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

During this academic year, Alumni Association continued its regular support as

mentors for internship trainees and other academic interventions through expertise sharing for coaching for competitive exams and national and state level eligibility tests. Alumni members participated in the blood donation camp held at the college campus on 23/3/2018, in association with the college Blood donor's forum and Kerala Blood Donor's forum. The programme was coordinated by Dr. Umer Farooque T.K, General Secretary of FTCOSA and Dr. Afeef Tharavattath, coordinator, 'Friend in Need.' Dr. Lijni.C of Government Women and Child Hospital, Calicut delivered the blood donation message. Sri. Ashokan Alaprath, President, KBDF extended vote of thanks. Many members of the alumni association participated and donated blood in the camp. Alumni association decided to support the 'Hridayapoorvam' house construction to build a home for Sibin Vilasini, an economically and backward student of BEd Malayalam class. An executive committee meeting of the alumni was held on 8/7/2017 to plan future programmes. Principal Dr. C A Jawahar presided over the function. 2018-19 FTCOSA (Farook Training College Old Student's Association) executive committee as per

5.4.2 – No. of enrolled Alumni:

114

5.4.3 – Alumni contribution during the year (in Rupees) :

25200

5.4.4 – Meetings/activities organized by Alumni Association :

ACTIVITIES OF ALUMNI 2017-18 During this academic year, Alumni Association continued its regular support as mentors for internship trainees and other academic interventions through expertise sharing for coaching for competitive exams and national and state level eligibility tests. Alumni members participated in the blood donation camp held at the college campus on 23/3/2018, in association with the college Blood donor's forum and Kerala Blood Donor's forum. The programme was coordinated by Dr. Umer Farooque T.K, General Secretary of FTCOSA and Dr. Afeef Tharavattath, coordinator, 'Friend in Need.' Dr. Lijni.C of Government Women and Child Hospital, Calicut delivered the blood donation message. Sri. Ashokan Alaprath, President, KBDF extended vote of thanks. Many members of the alumni association participated and donated blood in the camp. Alumni association decided to support the 'Hridayapoorvam' house construction to build a home for Sibin Vilasini, an economically and backward student of BEd Malayalam class. An executive committee meeting of the alumni was held on 8/7/2017 to plan future programmes. Principal Dr. C A Jawahar presided over the function. Executive meeting Blood Donation, Support as mentors for trainees, Expertise sharing for competitive examinations,

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

Administrative system inside the Institution is a great model of decentralization among Teacher Education Institutions all over India. We are running Teacher Education Programmes from Graduate level to Research Level. Principal is the Supreme Administrator of all Programmes here. Despite of the single Authoritarian administration, we have created Non-statutory posts of Programme Coordinators for all the Programmes Viz. B.Ed. Coordinator, M.Ed., Coordinator Research Coordinator to look after the Academic and Non- Academic activities of the particular programmes. They Coordinates all curricular, Co-Curricular Extra- curricular activities in consultation with other Statutory, Non-statutory authorities and the Principal. 2. Decentralization of

administration further extends to Activity specific coordinators. Besides the Statutory Posts of Staff Secretary, Staff Advisor, Returning Officer for Union Election, Staff Editor, Women Cell Convener, PTA President General Secretary etc.. There are special Coordinators for most of the Academic and Non-Academic activities in this Institution. Controller of Examinations conduct university examinations and internal exams smoothly. Internship Coordinator coordinates all the matters regarding School/College Internship spread over various semesters of B.Ed. M.Ed. Programmes. Pre-Practice teaching practicals (Discussion session, Demonstration session, Criticism session etc.) are being coordinated by a separate coordinator. EPC Coordinator is expected to ensure smooth conduct of every Practical come under EPC in curriculum. Director of Fine Arts Celebrations take care of organizing various fine arts events and works for the enrichment of artistic talents of the students. Coordinator of field works, takes the students to the society and SUPW Coordinator organizes various workshop on Socially Useful Productive Works. Director of Extension activities strives to create socially responsible citizens and extends the institution to the society. School Adoption Project Coordinator designs and implements various projects in the adopted School.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Examination and Evaluation	The Controller of Examinations at the college level monitors the regular conduct of examinations including internals and monitors the displaying of the results on notice board. The evaluation monitoring committee always monitors the results of both internal and external examinations. It also addresses student grievances about disparities in marks or any other related issues. Digital tests using ppts ensures frequent and smooth assessment process.
Admission of Students	The admission of students are transparent as instructed by the Government of Kerala and the university of Calicut adhering to the reservation rules and merit-based system of ranking of candidates. The institution further manages admission in a cordial and effective way by deploying faculty and administrative staff on the day of admission to welcome and assist the new candidates and parents to go through the official procedures of admission insisted by the University. The Nodal Officer of admissions coordinates the entire admission process. Refreshment has been offered for the students and parents. special help desk arranged addressed concerns and queries of the

	students
Human Resource Management	The faculty members are encouraged to attend workshops and conferences for professional development. The faculty development programmes in the college are a series of FDPs that the faculty members give within the college fraternity. The administrative staff is empowered to meet the latest requirements in fund transfer and scholarship disbursal.
Library, ICT and Physical Infrastructure / Instrumentation	The library is subscribed to latest journals. It has OPAC software to assist easy finding of books and has systematic organised catalogue and indexing system inbuilt. The computer lab hosts 20 computers installed with windows and LINUX operating systems.
Research and Development	Research activities are monitored by a research coordinator. A research scholar association also reviews the research activities of the scholars and disseminates the trends and new research information in a periodical bulletin named birds eye view. The College research journal Endeavours in Education provides opportunities for publishing the research articles of both faculty members and research scholars.
Curriculum Development	The college faculty members actively involved in the curriculum revision workshop to make it compatible for the two year B.Ed. M.Ed. Programmes. Many of our teachers headed subcommittees that prepared courses for the two year programmes.
Industry Interaction / Collaboration	collaboration with various educational institutions led by our faculty members offers their expertise in various institutions for training their staff on various areas to enhance their skills. Collaboration with nearby government Primary School through the School adoption project continued with many academic and non-academic activities. We reach out to the society to support and uplift the needy people by organising many outreach activities such as construction of a house, dispersal of food and clothing etc. The platinum Jubilee Celebrations of the Parent body of the Institution was a great example of collaboration among the sister Institutions to improve the quality of all Institutions in the

	<p>campus. Many academic and skill development activities were part of the event. Campus placement drive was organized by collaborating with many reputed Schools.</p>
Teaching and Learning	<p>The teaching and learning process are now monitored by program coordinators viz, BEd 1st year programme coordinator, BEd 2nd year programme coordinator, MEd 1st year programme coordinator, MEd 2nd year programme coordinator, and research coordinator. Teacher websites are strengthened and students are encouraged to visit these websites for additional readings.</p>

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Administration	<p>The college is administered at various levels with a view to decentralize monitoring as well as decision making and at the same time being accountable to the Principal and higher-ups. This is achieved by getting digitally connected among each other using official communication services(MIS), programme specific social media groups, and email services. Further student details are digitally stored to retrieve and access details later.</p>
Finance and Accounts	<p>Finance and accounts at institution level are computerised using MS Excel. The entire administrative staff is provided with net worked computers which make job handling as easy as a breeze. The government related accounts are maintained with respective softwares as instructed from time to time - for instance, employee salary details are worked out on the software SPARK.</p>
Student Admission and Support	<p>Admission process is initiated by the University with a centralized admission process. However once the rank list for selection is intimated to the college, we rank them with respect to our allotted seats and subjects using digital software. Once selected, the student details are stored in electronic format for easy access and retrieval. To support academically and otherwise, the directions are passed on to them via respective official group sms systems and whatsapp groups.</p>

<p align="center">Examination</p>	<p>Internal examinations are sometimes administered via email and ppts. The examination question papers are digitally prepared and put over through e mail to the controller of examinations to maintain confidentiality. The marks are entered in excel sheets to find out averages for analysis and inferencing by the evaluation monitoring committee. The internal marks are digitally uploaded to the university via internet based official interface.</p>
<p align="center">Planning and Development</p>	<p>Planning and developing administrative protocols in line with the UGC guidelines and University directions are always a top priority for our college. We have official email, fax facility and internet based services to contact the higher-ups which enable us take quick decisions on matters of immediate execution.</p>

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2017	N.A	N.A	N.A	0
2018	N.A	N.A.	N.A	0

[View File](#)

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2017	Legal Awareness Programme by Adv. Mujeeb Rahman	Legal Awareness Programme by Adv. Mujeeb Rahman	16/11/2017	16/11/2017	22	14
2017	Awareness Class on the Need of Environmental	Awareness Class on the Need of Environmental	19/12/2017	19/12/2017	22	14

	Protection named MAZHAYUM VEYILUM by the Natural Science Association	Protection named MAZHAYUM VEYILUM by the Natural Science Association				
2018	National Seminar on Exploring Developmental Approaches in Early Childhood Education in collaboration with Happy Genius	NIIL	06/03/2018	06/03/2018	22	Nil
2018	International Womens Day Celebration Seminar	International Womens Day Celebration Seminar	08/03/2018	08/03/2018	21	2
2018	Floating Seminar in association with World Water Day	NIL	22/03/2018	22/03/2018	5	Nil
2018	Three days Workshop on designing curriculum through moodle in collaboration with Central University of Kerala. (Programme inaugurated by Dr. G Gopakumar, Vice Chancellor of Central University Kerala)	NIL	05/04/2018	07/04/2018	20	Nil
2017	Campus Platinum	Campus Platinum	06/06/2017	06/06/2017	20	12

	Jubilee Celebrations - Exhibition, Seminars etc	Jubilee Celebrations - Exhibition, Seminars etc				
2017	Language Lab Training	Language Lab Training	23/08/2017	23/08/2017	22	4
2017	Awareness Training Programme on Fire and Rescue	Awareness Training Programme on Fire and Rescue	10/11/2017	10/11/2017	22	14
2017	Invited Talk by Prof. Dr. P Kelu on the topic Current Education System In association with National Education Day	NIL	13/11/2017	13/11/2017	22	Nil

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Evaluation in Higher Education	2	21/08/2017	27/08/2017	7
Community Sensitization Programme on Curriculum Designing through MOODLE	20	05/04/2018	07/04/2018	3
Induction Training Programme for faculty in University/Colleges /Institutes of Higher Education	1	23/11/2017	22/12/2017	28
One Day Workshop for	1	22/07/2017	22/07/2017	1

Physical Education Teachers				
Workshop on Smelting the self in the smithy of counsellors	1	26/08/2017	27/08/2017	2
Lesson Planning	1	09/12/2017	09/12/2017	1
Women Studies	1	09/10/2017	03/12/2017	21
RC on Environmental Education	1	17/07/2017	05/08/2017	21
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
2	2	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
20	1	16

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The institution conducts internal and external audits regularly. In every two months, Principal's accounts and Managing Committee Secretary's accounts are scrutinized and verified in the office internally. After the end of every financial year in the month of May, The previous financial year's accounts are audited internally by the Managing Committee with a Chartered Accountant. External : Regional Deputy Director of Collegiate Education conducts departmental audit as per the norms laid down by Directorate of Collegiate Education Govt. of Kerala. Similarly, Accountant General's is also audits the account as per their norms. • Internal audit for the duration 2016-2017 has been carried out in May 2017 • There was no External Audits during this period

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Individuals and philanthropies	795000	Infrastructure development
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6.4.3 – Total corpus fund generated

1069414

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Academic and administrative Audit Committee	Yes	Academic Monitoring Cell
Administrative	Yes	Audit Department, Govt. of Kerala	Yes	Abbas Ali and Co Chartered Accountants (Authorised Management Audit Team)

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Conducted a training programme on parenting 2. Gave support for Education for the poor 3. PTA supported Tea corner

6.5.3 – Development programmes for support staff (at least three)

1. Interest free loan 2. medical assistance from Campus Health centre. 3. Financial assistance on special occasions

6.5.4 – Post Accreditation initiative(s) (mention at least three)

- Construction of staff cubicles - Library strengthening - Enhancement of Professional Development programmes

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2017	Heritage walk to explore the Health and Heritage Legacy of Calicut by Captain Ramesh Babu	20/12/2017	20/12/2017	20/12/2017	40
2017	Organizer of South India Inter University Football Tournament	21/12/2017	21/12/2017	29/12/2017	200
2018	National Seminar on Exploring Developmental	06/03/2018	06/03/2018	06/03/2018	200

	Approaches in Early Childhood Education in collaboration with Happy Genius				
2017	Language Lab Training	23/08/2017	23/08/2017	23/08/2017	100
2018	Inauguration of Multimedia Interactive Hall by Shri P.K Ahammed, President of RUA	26/03/2018	26/03/2018	26/03/2018	150
2017	School Library Enrichment Programme at GLPS Karinkallai School- IDAM 2017	26/09/2017	26/09/2017	26/09/2017	40
2017	NET Coaching	24/09/2017	24/09/2017	28/09/2017	60
2017	Invited Talk by Prof. Dr. P Kelu on the topic Current Education System In association with National Education Day	13/11/2017	13/11/2017	13/11/2017	250
2017	Platinage Mega Exhibition- (Wild life photo, Food Fest, General Quiz, Book Sale, Blood Grouping)	01/12/2017	01/12/2017	04/12/2017	400
2018	Three days Workshop on curriculum designing	03/04/2018	03/04/2018	07/04/2018	45

through MOODLE and Web Tools in collaboration with Central University of Kerala. (Programme inaugurated by Dr. G Gopakumar, Vice Chancellor of Central University Kerala)

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
workshop on gender and upbringing	14/02/2018	14/02/2018	89	11
Women's day	08/03/2018	08/03/2018	210	19
Maduram Jeevitham	08/11/2017	08/11/2017	89	11

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

0

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	8
Ramp/Rails	Yes	8
Rest Rooms	Yes	8
Braille Software/facilities	Yes	3
Scribes for examination	Yes	3
Special skill development for differently abled students	Yes	3
Any other similar facility	Yes	8

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2017	1	Nil	05/06/2017	1	Pravesa notsavam	poverty	35
2017	1	Nil	14/06/2017	1	Book Distribution to feeding school	Marginalization	26
2018	Nil	1	12/01/2018	1	Giriparvam	Marginalization	40
2018	Nil	1	23/03/2018	1	Blood Donors forum	social service	50

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Handbook with Academic Calendar	02/08/2017	Handbook is distributed at the beginning of each academic year which details the expected professional standards in the behavior and code of conduct for teachers as well as students Care was taken to follow academic calendar strictly. An induction meeting is conducted for students at the commencement of B.Ed and M.Ed programmes in which nature of the programme, course works, internship programmes and evaluation procedures are detailed. A copy of syllabus and academic plan is given to each student. Utmost care is taken to follow the academic plan and whenever there is a need for change, it is intimated to students and teachers and then ratified in the staff council. A semester plan

for the programmes is prepared and the daily work schedule is planned and executed systematically through time table prepared in advance for each semester by the timetable committee. An academic coordinator for each programme takes care of the curricular as well as co- curricular activities and discusses the progress on a regular basis. For the coordination of co- curricular activities and EPC practical works faculties were given special charges. EEC (Evaluation and Examination Cell) was constituted to conduct and monitor all the types of examinations

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
1. Induction Programme	20/07/2017	20/07/2017	114
2. Talents Day	17/08/2017	17/08/2017	114
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

In association with Kadalundi Gramma Panchayath, efforts were taken to collect plastics in Kadalundi reservoir
Different coloured waste baskets are arranged to segregate bio-degradable and non-bio degradable waste.
Non-biodegradable waste which includes bottles, cans, plastics, broken glass ware, tins etc. are handed over periodically to scrap dealers for recycling
Incinerator is installed for disposal of sanitary pads.
Single use disposable glasses were replaced with re usable cups and cloth bags were distributed by Natura, the nature club
Plastic free campus- The college has been declared as plastic free campus since 2010

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

7.2.1. PTEP (Professional Teacher Empowerment Programme) Goal :To prepare all of our students to qualify various teacher qualifying examinations through specialized training modules and to play key role in contributing quality teachers in to the society. Context: Students join B.Ed courses primarily to

become teachers. Along with professional degree course such as B.Ed and M.Ed, qualifying teacher eligibility test is essential to serve as approved teachers.

For those students who want to serve as teachers, qualifying teacher eligibility test is the first ladder they have to climb after completion of their B.Ed course. The college has been working with the motto that students who come to study will go out being fully equipped for community service. PTEP is a project started in 2015 with the aim that all students who complete B.Ed. Programme from our college should qualify various Teacher qualifying exams such as SET, NET, CTET and KTET. The initial goal of the project was to prepare all our students to qualify for such exams by providing specialized training for qualifying exams such as NET, SET and KTET. Gradually, as part of the project, we were able to organize training programs under the supervision of our expert faculty for other candidates who prepare for other teacher competition exams.

The practice: The unique methodology of the project is remarkable as it includes continuous and systematic module which helps the students to sustain the motivation to qualify these exams. When the notification for such examination has been issued by the concerned authority the students will be given a general orientation on the importance of the exam and application procedure. Help desks will be open for the students till the last date of application and due attention shall be paid that all of the eligible students have applied for the exam. Financial assistance will be given for deserving students. Training session starts when the exam date comes out and continues till one week prior to the examination. The module includes a general orientation by an external expert faculty and syllabus based classes by the selected faculty. The faculties will be selected to give syllabus based classes and each area of syllabus will be covered systematically. Our specifically designed methodology involves distribution of materials in advance of each session and students will attend the session after reading those simple but comprehensive notes. As a conclusion of the training session a consolidation lecture will be arranged by any expert faculty. The specially curated study plan by the project saves study time for students and help students focus on studies in the stipulated time period. The unique methodology of the project has three phases viz. Pre-Coaching Phase which includes general orientation after the notification, help desk for application and financial assistance for deserving students, The Coaching Phase - syllabus based classes by the selected faculty and Post Coaching Phase which includes consolidation and mock tests. Regular supervision through frequent consultation and periodic assessment will also be made to keep students alive till the examination. Impact of the

programmes: After the introduction of this project we could achieve outstanding results in the competitive exams that all of our students should qualify any of teacher eligibility tests before leaving the college. During the academic year 2017-18, Our alumni could also be accommodated in the programme after remitting a nominal registration fee and the faculties were invited for expert lecture.

The results of our students in the various competitive examinations during the academic year 2017-18 is given below Year KTET NET SET 2017-18 84(93) 19(36) 32(46) Obstacles faced and resources required: One of the major obstacles to the proper conduct of the programme is the paucity of time. B.Ed programme being a roller-coaster ride, gives little time for activities of this kind. It was resolved to find time outside the class hours, if necessary, for the conduct of the sessions. The major obstacle to execute the programme was the finance as it was very challenging to raise fund for the project. Hence, it was decided to collect a nominal registration fee from outside candidates. Raising additional human and material resources was another big challenge. Care was taken to utilize the expertise of our faculty members voluntarily. 7.2.2:

Finishing School Title of the Practice: Finishing School Goal: To empower and equip student teachers with essential skills to meet with the demands of emerging student community and to level up students' confidence and self-esteem so that they are able to face unusual and difficult situations with ease during

their future career. The Context: Teacher education curriculum is unique in nature compared to other academic programmes offered in arts and science colleges. Teacher education is a programme that is related to the development of teacher proficiency and competence that would enable and empower the teacher to meet the requirements of the profession and face the challenges therein. In order to prepare teachers who are competent to face the challenges of the dynamic society, Teacher education has to keep abreast of recent developments and trends. In order to prepare quality teachers equipped with necessary skills to meet the demand of latest changes in the field of school education there is an increased need for a skill based exclusive programme. This necessitated additional efforts to enhance the skills of student teachers. This is an attempt to equip our students with essential skills to meet with the demands of emerging student community and to keep abreast of recent developments and trends

The major outcomes

1. Personality enrichment-to develop a balanced personality well equipped to adjust with demand of different social situation
2. Leadership skills- to develop leadership qualities which enable each learner to initiate, and organize different programmes and manage a heterogeneous group
3. Communication- to develop effective communication skills in both mother tongue and English
4. Interpersonal skills and life skills-to build practical knowledge to lead an effective social life
5. ICT skills- to equip for the effective use of 21 century tool for efficient transaction of the school curriculum

The practice: Finishing School is the concept that reaches its horizon beyond 4E's-Education, Employment, Entrepreneurship, Empowerment. The project, launched in 2016, works on an agenda towards empowering the inner potential of our student teachers for equipping them with essential skills to meet with the demands of emerging student community. It has a unique training methodology that incorporates learning, skills and self-development with a curriculum that is entertaining, stimulating and rewarding. We utilize the expertise of our teachers, content, infrastructure, systems and digital technology aids developed in over five decades of experience in the field of teacher education to enhance better learning outcomes, outstanding personal development and effective social skills among our student teachers. It finely blends into modern and futuristic professional set up and demand.

Methodology: The programme is designed to give special training on the following twenty first century skills

1. LIFE SKILLS TRAINING (25 hours)
2. SOFT SKILLS(25 hours)
3. COMPUTER TECHNOLOGY IN EDUCATION (25 hours)
4. EFFECTIVE COMMUNICATION(25 hours)

During the academic year 2017-18, with the support of our research scholars and staff members the syllabus was prepared. The total duration of the programme is hundred working days spread over one academic year so that the students could be equipped with essential skill before they were dispatched to the schools for their internship and practice teaching in their third semester. The specific methodology includes discussion, lecturing, participatory learning, field trip, demonstration, team teaching, cooperative learning, Group discussions and reporting. One period was allotted for the programme weekly and faculty members and students were divided in to two groups to ensure maximum individual attention. Impact of the practice: Continuous evaluation was carried out to ensure successful completion of the programme. The success of the program is evident from the performance of the students in their scholastic and co-scholastic activities in the second year of B.Ed programme. The programme helped our students to complete their internship very effectively so that they could excel in campus placement programme conducted at the end of the course. From the feedback shared by the participants it could be understand the programme was highly beneficial to enhance their self-esteem.

Obstacles faced and resources required: As the students were coming from different backgrounds such as language, science, social science and mathematics development of a common module was a herculean task. A pre- test was conducted to categorize the students in to two batches according to their needs, aptitude and interest. Getting efficient man power resources to work in this area on a

voluntary basis are another challenge. Our faculties were grouped according to their expertise and the expertise of our research scholars and alumni was also utilized. There was initial resistance from staff as they felt that it would be challenging to run the programme successfully as the curriculum of B.Ed includes lots of practical works to be finished timely. A training session was arranged for all staffs under IQAC to sensitize about the need for such an additional skill based programme

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://farooktrainingcollege.ac.in/best-practices/>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

School Adoption Project Raising the slogan of the Institution to community, Farook Training College has planned and executed many long term and short term projects. We are always farsighted in achieving the objectives envisaged in the vision and mission of the Institution. One among the long term projects envisioned, implemented and still continuing as a flagship project of Farook Training College is 'The School Adoption Project'. The Institution has adopted a nearby Government Lower Primary School (GLPS Karinkallai) since 2010 as it was on the verge of closing. Since then our students have provided a new life to the kids there coming from an extremely backward social condition and it also set a platform for our students for practical implementation of the theoretical orientations conversed in the classrooms. The project has helped to revitalize the school in various dimensions. We have been providing financial, academic, man power and materials support for the school since 2010. Strategic planning was made and implemented for the gradual development of the School through many phases. In the first phase of the project, we have focused mainly on creating child-friendly ambience in terms of infrastructural facilities and care had been taken in feeding them with nutritious food. The schools walls were painted and the surrounding area was made clean and neat. Since 2010 we have been providing special meals to students on the first working day of every month and on every special occasion. The second phase of the project got launched in 2015 for a duration of 4 years by contributing a multipurpose stage cum class room to the school. In second phase, in addition to the activities taken in first phase, due attention has been paid to improve academic environment in the school. Accordingly, the college donated a laptop to set up a smart classroom at the school. Special ICT training sessions were arranged for both students and teachers. In the year 2017, a school library was established with the support of college students and other well-wishers. In the Second Phase, Student's personal needs were identified and addressed. At the beginning of each academic year, the schools opening ceremony is celebrated in a colorful manner by distributing learning materials, and gifts to the new students. We also distribute note books, pens, school bag, water bottle, colour pens etc to all the students in the beginning of each academic year. Co-curricular activities and day observations in each academic year was organized in the school in befitting manner by our students. The project helped to revitalize the school, and to grow in a way that is comparable to other schools in terms of learning standards and physical conditions. Through these years of such activities, it was possible to attract many other students to the school and to prevent dropouts. The Project is driven by the monthly donations received from teachers and non-teaching staff. We aim to make this School an independent School with excellence in all aspects by 2025.

Provide the weblink of the institution

8.Future Plans of Actions for Next Academic Year

Right from its inception in 1961, Farook Training College has taken up the mission of moulding quality teachers well versed in pedagogy and up to date in methodology. The College IQAC has identified the broad outcomes which the College should strive to achieve in the coming academic year Administration The college aims to update its website to make available all Information online on the College web-site relating to Admission, Examinations, Courses, Rules, Programmes, Seminars, Workshops, Extension Activities, Others. Efforts are to be taken to make the office paper less. Infrastructure It has been decided to conduct a green audit to make the campus eco-friendly. Efforts for financial support from various govt. and non govt. funding agencies for the betterment of academic, research and physical facilities in the institution will also be taken. The playground is to be protected with surrounding walls. For eco-friendly inter campus transportations bicycles are to be made available in the college. Attempts are to be made to make the college more inclusive Learning It is decided to upgrade Library Resources to include digital content, which can be accessed by Students and Faculty online. Digital Content in the form of Video Lectures, Study Notes, question bank etc is to be made available on the web-site by Teachers. Faculty members shall be encouraged to create blogs to enable students to communicate their doubts, give feedback, suggestions, etc. Class leaders are to be given direction to arrange reading corner in each optional class. Efforts will be taken to begin an erudite lecture series. . As an institute which enjoys an upper hand in leading academic initiatives of University of Calicut in the field of teacher education a seminar on newly introduced ITEP is to be organized. Faculty It is decided to undertake various initiatives under the leadership of research coordinator to facilitate a Research Environment in the College, which encourages Faculty and Students to undertake Research. Faculty will also be encouraged to participate in Syllabus Framing by Board of Studies, Setting Question Papers of various University Examinations and Visit Other Institutions as Resource Persons, etc. Extension The college aims to construct a safe shelter for the most deserving student. It is also decided to organize an all Kerala inter training collegiate competition. The flagship project of the college namely school adoption is to continue with new projects and initiatives. Accordingly, it is decided to contribute a laptop to the adopted school and to arrange special ICT training for the school teachers. A multi-purpose stage is also to be constructed in the adopted school thus to ensure student centred learning environment. A new project is to be chalked out to enhance the academic quality of adopted school by providing remedial teaching for backward students and slow learners.