



Yearly Status Report - 2016-2017

Part A

Data of the Institution

1. Name of the Institution		FAROOK TRAINING COLLEGE
Name of the head of the Institution		Dr. C A. Jawahar
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		04952440662
Mobile no.		9778206739
Registered Email		farooktc06@gmail.com
Alternate Email		farooktc06@yahoo.co.in
Address		Farook Training College, Farook College PO,
City/Town		Kozhikode
State/UT		Kerala
Pincode		673632

2. Institutional Status	
Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Urban
Financial Status	state
Name of the IQAC co-ordinator/Director	Dr. T. Mohamed Saleem
Phone no/Alternate Phone no.	04952440662
Mobile no.	9496363353
Registered Email	drsalimt@gmail.com
Alternate Email	iqacftc@gmail.com

3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	https://farooktrainingcollege.ac.in/naac-aqar-igac-minutes-action-taken-reports/
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	https://farooktrainingcollege.ac.in/academic-calendar/

5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B++	80.50	2007	15-Sep-2007	15-Sep-2012
2	A	3.54	2012	15-Sep-2012	15-Sep-2017

6. Date of Establishment of IQAC	04-Jul-2007
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by	Date & Duration	Number of participants/ beneficiaries

IQAC		
Competitive exam coaching	07-Feb-2017 1	100
Focus group discussion on new B.Ed curriculum	15-Dec-2016 1	60
Publication of News letter	31-Mar-2017 1	40
Frontier lecture series	01-Aug-2016 2	50
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Dr. Fathima Jaseena M P M	Grants-in-aid	UGC	2016 2	77000
Dr. Manoj Praveen G	UGC Research Award	UGC	2014 730	200000
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

5

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

Yes

If yes, mention the amount

300000

Year

2012

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Management and Leadership Skill Orientation for 21st century teachers

Adopted School

Frontier Lecture series

PSC, SET, NET, Coaching

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Publications/ news letters	Release of BIRD EYE VIEW Reseach News Letter, Bi Monthly News Letter EDUCO regarding various activities of the college and thoughts in Education
Student support programmes	Career Fest, Alumni Fest, Educational Conference, Book expo and discussion, Film fest, Harmony fest
Frontier Lecture Series	Frontier Lecture Series on Role of Education by Mr. A.K Abdul Hakeem and Reinforcing Humanity Through Education by Ms. Sneha Arun were conducted.
Competitive exam coaching	PSC, NET and SET coaching: Coaching was organised for students with the help and collaboration of alumni members
Awareness/training Programmes	Community Yoga Awareness Palliative training, Perspectives of Environmental Stress Management and Leadership Orientation For 21 Century Teachers
Seminars on various relevant topics	A seminar was conducted on human rights and women rights by. UGC Sponsord National Seminar on Mapping New Terrain of Environmental Psychology in 21st Century Teacher Education
Celebration of important national/ international days	International Yoga Day, Independence Day Celebration @ FTC and GLPS Karinkalli (Adoted School). Human Rights Day Celebration- Documentary show and Talk by Sub Inspector of Police, Feroke, Republic Day Celebration, International Womens Day
Orientation on New B.Ed curriculum	Focus group discussion on BEd syllabus revision, Orientation programme for Revised Two Year B.Ed Programme in collaboration with University of Calicut

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14. Whether AQAR was placed before statutory body ?	Yes				
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 50%;">Name of Statutory Body</th> <th style="width: 50%;">Meeting Date</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">IQAC and College Council</td> <td style="text-align: center;">02-Feb-2022</td> </tr> </tbody> </table>		Name of Statutory Body	Meeting Date	IQAC and College Council	02-Feb-2022
Name of Statutory Body	Meeting Date				
IQAC and College Council	02-Feb-2022				
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No				
16. Whether institutional data submitted to AISHE:	Yes				
Year of Submission	2017				
Date of Submission	20-Feb-2017				
17. Does the Institution have Management Information System ?	Yes				
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<p>Management Information System (MIS) is the back bone of any organisation. Being an educational Institution especially in the area of Teacher Education Farook Training college has established an effective MIS system in order to maintain smooth and flexible flow of timely information between the stakeholders inside and outside the campus. FTC is a teacher Education College with 150 under graduate students, 100 post graduate students, 35 Research scholars, 26 teaching faculty and 14 Administrative Staff. Being a comparatively small college FTC has developed its own office management System FTCOMS in zero cost for the proper file management of the office. The system is working under Google services using the Gdrive facility. Student and Staff data bases are maintained in the Gdrive and is used for easy file transaction. College has established a Software System namely FTCMIS focusing on Short message Service and Student, Staff data handling. At the beginning of every academic year, the college prepares Almanac for the stakeholders which includes all the data on Curricular, cocurricular and extra curricular activities. College website provides detailed sections regarding each and</p>				

every activities and updating the information on a timely manner by the web administrators appointed by the College Council from the faculty members. In the academic area we have been maintaining a unique programme namely faculty website e Port folio which provide supporting instructional materials to the students. In the area of Evaluation we conduct digital examination using the facilities of college MIS facilities. In order to coordinate parents and Alumnae, we use the same FTCMIS facilities along with the Google services. Hence our college is comfortably handling our own MIS System which is developed institutionally at zero lost and innovatively using the same for the flexible and effective flow of academic and administrative information among the Stake holders.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The institution conducts induction meeting for both B.Ed and M.Ed students at the commencement of the programmes in which nature of the course, course works, internship programmes and evaluation procedures are detailed to the students. Academic plan for the academic year is prepared in advance and together with the curriculum, the academic plan is given to each student for their reference. At most care is taken to follow the academic plan and whenever there is a need for change, it is intimated to students and teachers. College website exhibits the vision and mission of the college and is regularly updated with the academic plan, semester plan, and the working details in order to make the process transparent. For the smooth conduct of the courses, an academic co-ordinator is selected from teaching staff for each course, who prepares semester plans and discusses the progress of each course and the modifications needed, if any. Each core paper is allotted to two or three teachers, two optional teachers are assigned to each optional subject, and college based practical works are assigned to both general and optional teachers. Mode of teaching is suggested in the curriculum and teachers adopt variety of methods to deliver the curriculum. All teachers extensively adopt ICT based curriculum transaction. For more clarifications relevant materials are made available in the google sites of teachers. Regular monitoring of the students' progress is done by internal assessment through tasks and assignments prescribed in the curriculum and unit tests. Digital tests are also conducted with peer evaluation and immediate feedback. The schedule for internal exams, workshops and other college based/ field based activities are informed to students in advance through notices. Before internship programme, clear and specific guidelines are given to student teachers and they are permitted to select one for internship from the list of collaborating schools/teacher education institutions. Regular visits by teacher educators and daily visit of the

mentors are ensured for improving the effectiveness of the internship programme with a student reflection in between the two phases of internship for B.Ed students . Workshops on ICT, Yoga, Art and Drama, SUPW, Teaching learning material preparation, Academic writing etc are conducted as per the academic schedule with proper teacher supervision. A four day residential community living camp is organised for third semester B.Ed students in the college. A study tour and two field trips are also conducted during the academic year. Brainstorming session for topic finalization, workshop on data analysis and mock viva-voce are conducted for M.Ed students. Photographs of the major events are documented by the media cell of the institution. Minutes of the staff meetings, in which duties assigned to the faculty, approval of academic plan and its modifications and discussion on evaluation and feedback are kept by the institution.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Nil	0	Nil	0	0	0

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BEd MED	Education	11/07/2015
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	0	Nil

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Finishing school	03/10/2016	100
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BEd	EDUCATION	52
MEd	EDUCATION	31
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	No
Employers	Yes
Alumni	Yes
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained

The evaluation monitoring committee of the institution collects and consolidates feedback and suggestions on the syllabi and the transactional practices adopted by the institution from students , alumni and school authorities through well structured feedback questionnaires. The PTA Executive committee of the institution collects feedback or suggestion about the institutional practices and curriculum from the PTA members periodically. The college website also gives a provision to the public for informing any suggestions or feedback about the institutional practices. From students: Feedback on the institutional facilities and practices is collected from students once in a year at the end of each academic year. At the end of each semester opinion of students about the syllabus and feedback on teaching is collected. Feedback collected is given to the concerned faculty. Feedback forms were distributed among B.Ed and M.Ed students and 137 forms were returned back. Students were satisfied with the syllabus and method of teaching. Some students expressed their disappointment with the core paper Language across curriculum. Regarding the infrastructure facilities, students demanded more drinking water facility especially in the upper floor and all other facilities were satisfactory. From Alumni: Effectiveness of curriculum transaction (both theoretical and practical experiences) of the institution is evaluated annually from the responses of alumni members. Responses from 20 alumni members were analysed and the major suggestions made by them include reducing the theoretical aspects, more stress on practical experiences and reducing irrelevant record work. From School authorities: Opinion of school authorities on the current syllabi is collected during the internship programme. The school authorities are satisfied with the training in lesson planning ,use of learning aids and use of ICT ,but student teachers are expected to be more oriented towards classroom management. From Employers: Some prestigious institutions following different syllabi conducted their campus interview in the institution and the oral communication with them revealed that the institutional practices are up to their expectations but students' communication skill in English needs to be improved. From Parents: During PTA meeting teachers interacted with parents and collected suggestions on operational curriculum and presented it in the staff meeting. From teachers: Opinion from teachers are collected regularly regarding the infrastructure facilities, student discipline and curricular/co-curricular activities. The feedback obtained is used for improvements. The feedback and suggestions about the curricular practices, infrastructure facilities collected from students and other stake holders are consolidated and submitted to concerned authority. Common suggestions are discussed in the staff council and decisions are made. To ensure drinking water facilities it is decided to place earth pots in corridors of the upper floor and plan purifiers in the next year. The feedback on the core paper Language across curriculum was discussed in the meeting and it was decided to communicate the University authorities about the modification in the curriculum

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BEd	Education	100	0	100
MEd	Education	50	0	17

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2016	100	17	0	0	21

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
21	21	169	13	2	16

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

• The college maintains an efficient tutor ward system where each faculty member is assigned a group of students depending on the total number of intake of students (both BEd and MEd) as their wards. Nearly 6 students are assigned to a faculty member who acts as their mentor for the entire programme duration. • Students are instructed to meet and interact with their tutors every week compulsorily as per the time allotted in the timetable. This helps to improve personal rapport between teacher and student at academic, social, emotional and personal levels. Observations of serious deviations are referred for individual counseling as needed. Students academic and personal issues of concern are well looked after by the mentors. • Some of the issues emerging among students in general nature are discussed in staff meetings and resolved amicably. Through these interactions, the need to support students academically through financial means has emerged into a project of EDUSUPPORT funded by staff and PTA. • PTA meetings- Executive and General PTA are conducted in a lively manner. Feedbacks of students from parents are collected and required modifications are done if needed. • Students requiring academic enrichments are identified through mentoring and listed in consultation with the concerned optional teachers and resources are provided through the remedial cell. Students who have a low attendance rate and have missed internal tests receive special attention from their mentors. • The performance of the students is assessed from the initial days of enrolment through entry tests and a SWOT analysis is done by the tutor for each ward. Based on this, students are directed by the tutors to take part in events hoisted by the college such as Talents Day, Ignite the Minds, Physical Education Events, and so on and are appointed as members in various committees formed in the college activities. • Tutors maintain a detailed biography of the student. • Tutor ensures the participation of the students in all activities in the college and provides a reflection of the progress of the ward. • The optional teacher is entitled to analyse observations of their ward's performance in schools during school internship based on rubrics. An overall evaluation of the students' activities in the school in connection with curricular and co-curricular activities are discussed by the concerned teacher and proper feedbacks for improvement is given. Also, the tutor discusses with the optional teacher and concerned mentors of the school regarding the same. • The tutor ensures the participation of students in competitions being organized beyond the premises of the colleges at university and state level.

Correspondingly, the college has made a policy to assure the qualification of at least one teacher eligibility test before completing the course by the students.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
117	21	1:6

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
23	21	2	1	13

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2016	Nil	Nil	NA

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
MEd	MED	FOURTH	09/10/2017	31/12/2017
BEd	BED	FOURTH	31/07/2017	17/10/2017

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

To ensure CIE, the following practices are followed by the institution for students undergoing BEd and MEd programs: • A comprehensive entry behavior test is conducted to evaluate students teaching aptitude, language ability and comprehension and general knowledge (Research aptitude included for MEd). On the basis of the analysis of results, feedback is given to students and students are also assigned to tutors for individualized consultations. • Digital tests, internal exams and model exams are systematically conducted, followed by performance-based peer evaluation and remedial coaching. • As the B.Ed and M.Ed course consists of extensive and intensive practical activities like micro teaching, criticism classes, internship classes etc, spot feedback and reflective sessions are provided throughout the programme. • Vivid forms of evaluation like Mock viva, brain storming, quiz competitions, focused group evaluation and open book examinations are frequently conducted besides the conduct of structured seminars and assignments. A mid evaluation of practice teaching is conducted at the college on the 39th day. • A rubrics-based evaluation of the teaching process, learning aids and lesson plans is conducted in the due course of the intensive practice teaching session and the observations are recorded in the supervisors' diary enabling to keep a track of the gradual progress in action. Random visits by Principal and members of Evaluation and Examination Committee to schools also ensures CIE. • Academic

calendar gives a holistic picture of the schedule of the conduct of the various tests and practical sessions enabling students to be systematic and pre-planned.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The institution provides each student with an academic calendar on joining the institution and the whole work of the year is in tune with it. The Academic Calendar is prepared by the college at the beginning of each year following meetings with the Principal, IQAC, and various coordinators and Examination Committee. • The academic calendar gives a holistic schedule of the academic activities and tentative dates of both model and university examinations along with the semester plan which is followed as per academic calendar. It provides plan for the academic year to students, teachers and parents. • Schedule of the practical activities of the two batches of ongoing BEd and MEd programs are also included in the academic calendar. Rules and regulations in connection with the conduct of Examinations is also detailed in the academic calendar. The institution strictly complies with the academic calendar to enable effective conduct of exams. • In academic calendar the available working days, short and long holidays, National public holidays, Admission process, Semester wise teaching plans, Tentative practical examination days, allocation of Internal Assessment work i.e. Seminar activity, Project, Assignment, Class tests, Practical assignment, Submission of Internal Assessment work, Celebration of national days etc are given. • The institute makes every effort to run all activities in accordance with the academic calendar, but due to unforeseen circumstances, some events may be rescheduled.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://farooktrainingcollege.ac.in/programme-outcomes-two-year-b-ed-and-m-ed/>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
MED	MEd	EDUCATION	19	19	100
BED	BEd	EDUCATION	42	39	93

[View File](#)

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://farooktrainingcollege.ac.in/student-satisfaction-survey/>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Any Other	730	UGC	200000	200000

(Specify)

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Ishal Peruma	Dr T Mohamed Saleem	Kerala Mappila Kala Academy	12/12/2016	State

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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	Nil

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
Nil	NIL	0	0

No file uploaded.

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Education	14

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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
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NIL	NIL	NIL	Nil	0	0	0
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	Nil	0	0	0
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	8	46	4	0
Presented papers	7	43	3	0
Resource persons	0	4	3	0
View File				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Awareness program on the use of plastics on	Friends of Nature, Kerala	19	120
Pain and palliative patients family meet	Pain and Palliative Care. Farook Colleg	18	120
Blood camp	Blood Donors Forum, Calicut	5	32
Kadalundy bird sanctuary visit	Malabar Natural History Society	8	80
Book Expo	DC Books	13	200
Community Yoga Awareness	College Union	7	30
women Empowerment Program	Womens Club	6	68
Harmony Fest	Resilience Foundation	12	160
Film Fest	Panorama	5	90
Career Fest	IQAC, Vidya Council	20	400
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NIL	NIL	0
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Swachh Bharat	Natura	Jubilee Health Center Cleaning	11	100
Swachh Bharat	FTC	Pledge	20	120
Human Rights awareness	Panorama	Film Show	14	120
AIDS awareness	Hridaya Poorvam	Lecturing	18	120
View File				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Article writing	MEd Students(UoC)	Student Fund	2
Art and Drama	BED students (Farook College)	College	5
Statistical Analysis	Research Scholars and MEd students	Student Fund	3
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Program	Environmental Awareness	Friends of Nature	01/06/2016	31/03/2017	all
Internship	teaching practice	Sevamandir Post basic, Ramanatukara	02/08/2016	26/12/2016	all
Internship	teaching practice	Ganapat GHSSS,	02/08/2016	26/12/2016	all

		Feroke			
Internship	Teaching practice	Farook GHSS, Farook College	02/08/2016	26/12/2016	all
Project	project	Kanivu Special School, Farook College	16/01/2017	26/01/2017	all
Project	project	GLPS Karinkallai	12/07/2016	28/07/2016	all
Training	training	Prasanthi Special School, Calicut	12/12/2016	13/12/2016	All
Training	training	Government children home, Calicut	06/02/2017	08/02/2017	All students
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Karinkallai GLPS	01/06/2016	Rejuvenating the school	150
Friends of Nature	10/01/2017	Environmental Protection	150
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
5.32	5.32

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Others	Existing
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
bookmagic 4.0	Partially	4.0	2006

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
	Text Books	16280	2152477	61	18743	16341
Reference Books	1275	0	0	0	1275	0
e-Books	7751427	0	0	0	7751427	0
Journals	26	21360	0	0	26	21360
e-Journals	3793	0	0	0	3793	0
Digital Database	3660	0	0	0	3660	0
CD & Video	473	0	0	0	473	0
Library Automation	1	0	0	0	1	0
Library Automation	269702	0	0	0	269702	0
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NIL	NIL	NIL	Nil
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	88	21	2	10	0	10	14	20	33
Added	0	0	0	0	0	0	0	0	0
Total	88	21	2	10	0	10	14	20	33

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

20 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
NIL	NIL

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
4.4	4.4	5.44	5.44

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college extends its facilities for the welfare of the public by adhering to the following policies in concern with it: 1. Individuals and organizations are welcome to collaborate with the institution only to support the educational mission and strategic goals of the college. 2. All organizations are expected to follow the rules and regulations governing the particular facility or grounds being used. Political and religion based programmes will not be entertained at any cost. 3. The college is bound to the norms of all the apex bodies like Government, UGC and University always. Activities shall in no way violate their purposes, property, policies, procedures, or regulations 4. A nominal fund may have to be remitted as required by the Managing Committee for the facilities being used. This shall be based depending on the facilities being used, the expenses that may incur during its utilization and for maintenance. The amount shall be fixed beforehand itself. 5. Required amenities need to be booked at least two days beforehand through an online or a written request to the Principal of the college. 6. Time and date of using the facilities should be strictly followed as per the earlier set conditions. 7. Sports facilities cannot be used during the college working hours. 8. In case of any conflict, the decision of the college management committee shall be the final. 9. Permission to use a facility does not imply endorsement, sponsorship, or support by the college of the views, opinions, or programs of the users or speakers. 10. As a general rule, once space has been reserved and confirmed, it will not be rescheduled or moved. However, the college reserves the right, at its discretion, to move the concerned individual or organization to another facility or reschedule an event to accommodate the needs and assign a higher use priority by this policy or to maintain venue-specific needs or due to safety and/or security reasons. 11. Outdoor events with amplification must comply with the local sound ordinance and college policy. 12. All groups are responsible for cleaning up the space after use. Responsible individuals or organizations must ensure that the facility is ready for the next users, including proper disposal of papers, left-over food, drinks, and other trash. A clean-up fee will be assessed if this is not properly accomplished. This policy applies to all groups using the colleges facilities or grounds.

<https://farooktrainingcollege.ac.in/policy-of-systems-and-procedures/>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	RUA Scholarship	14	52000
Financial Support from Other Sources			
a) National	SC,ST,OEC,OBC,BLI ND/PH,CH,FISHERIES	128	984706

b) International	NA	0	0
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Remedial coaching	01/07/2016	100	IQAC
Bridge course	01/07/2016	100	IQAC
Yoga	01/07/2016	113	IQAC
Meditation	01/07/2016	113	IQAC
Personal counselling	01/07/2016	11	IQAC
Mentoring	01/07/2016	181	IQAC
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2016	PTEP	90	30	73	17
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Vadi Rahma English School, Peace International School, Al Farook Residential School, Malabar B.Ed Training College,	20	4	Various	20	13

Floreat International Senior Secondary School, KPPM College of teacher education					
View File					

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
2017	6	BEd ,MEd	Education	various Institutions	PG and Research
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	9
SET	25
Any Other	73
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Fine Arts Fest	College	181
Talents day	College	112
College Day	College	181
Athletic Meet	College	181
Marathon March	College	112
Harmony Fest	College	181
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2016	NIL	National	Null	Null	Null	Null
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

ACTIVITIES OF STUDENT COUNCIL 2016-17 following students of the college

represented in various academic and administrative activities: Library Advisory Committee: Basim Anti Ragging squad: Ajith K (Chairman, College Union) Ethics Committee , Joint Convenor : Ajith (Chairman, College Union) Fine Arts Secretary: Amrutha M Student Editor: Mohammed Salih The student council of the academic year 2016-17 organized the following programmes: 1. International Yoga Day by Trainer, Ramees (University of Calicut) on June 21, 2016 2. Frontier Lecture on Reinforcing Humanity through Education by A.K. Abdul Hakim, Writer, SCERT Curriculum Committee Member (1/8/2016) 3. Communicative English Training by Sneha Arun, Director, 'Sense', Institute of Communication and Training on August 1, 2016. 4. 'Welcoming Rio Olympics', a marathon march by students on 5/8/2016 5. Independence Day Celebration on 15/8/2016 6. Science Exhibition by Student Teachers at GVHSS, Vydarangadi, Ramanattukara (22-23/08/2016). 7. Eenam Harmony Fest , Celebration of Onam and Eid (08/09/2016) 8. Teachers Day Celebration Talk by Dr. Mohammed Unni Alias Musthafa (5/9/2016) 9. Organic Farming in 50 Growbags by Agriculture Department of Ramanattukara Krishi Bhavan on October 25, 2016 to support noon meal at adopted school GLPS Karinkallai. 10. Kerala Piravi Day Celebration Talk by Mr. Shajahan (HoD, Department of Malayalam, Farook College) on Nov 1, 2016 11. Human Rights Day Celebration talk by Feroke SI Mr. Lijin Thomas on Dec 9, 2016 and Documentary Show 12. Field trip to Botanical Garden, University of Calicut (Dec 21, 2016) 13. Human Chain Protest on 'Protect Public Education' (Jan 27, 2017) 14. Distribution of Organic Vegetables grown by students at college to adopted school GLPS, Karinkallai (27/01/2017) 15. Republic Day Celebration and Patriotic Song Competition(26/01/2016) 16. Celebration of Malabar Education Fest, Edufest 1-2/3/2017 17. Women's Day (8/03/2017) Celebration talk by Dr. Abdul Hameed Mukthar Mahal, Associate Professor, Farook Training College. 18. Republic Day Celebration by hosting national flag and conducting Patriotic Song competition and Short film show. 19. Sports Meet (February 18, 2017), Inauguration by Mr. Saneesh (Sub Inspector Farook, Mr. Saneesh). 20. College Day on March 28, 2018

2017-18 The following students of the college represented in various academic and administrative activities: Library Advisory Committee: Agishma M Anti Ragging squad: Hiba P. (Chairman, College Union) Ethics Committee , Joint Convenor : Hiba P(Chairman, College Union) Fine Arts Secretary: Muhammed Irfan T.K Student Editor: Aneesha K.V The student council of the academic year 2017-18 organized the following programmes: 21. Kerala Piravi Day Celebration and honouring writer, Mr. Qasim Vadanappalli (Nov 1, 2017) 22. Spot Magazine Competition (Nov 6, 2017) 23. Math Quiz on the occasion of the birthday of Shakunthala Devi (Nov 7, 2017) 24. Madhuram Jeevitham (Life is Sweet) talk by PMA Gafoor initiated by the Islamic Study Circle, Farook College) (Nov 8, 2017) 25. Awareness Programme on Fire and Rescue (Nov 10, 2017) by Calicut District Fire Officer, Arun Bhaskar 26. National Education Day Celebration Talk by Dr.P.Kelu (Nov 13, 2017), Former Dean, Department of Education, University of Calicut on Emerging Trends in Education. 27. Exhibition on Lifestyle diseases on

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

Alumni Association Activities 2016-17 The alumni association of a teacher education institution has its own scope and limitations. As a good number of the alumni are employed in government/ private salaried sectors, most of their contributions are in service sectors. Alumni supported school development programs, coaching for comparative exams, remedial teaching frontier lectures, blood donor's forum, social service programmes and extension activities makes the Farook Training College alumni a different one. On the eve of June 5 world environment day saplings were distributed to alumni members on behalf of 'Natura' the nature club of the college. Dr.Rajesh Monji and Jasniya Jamin

received the saplings. Alumni members participated in the blood donation camp held at the college campus on 11th August 2016. Four meetings of alumni executive was convened in the year 2016-17. An alumni meet was organized to bid farewell to Abdul Basheer U, Associate Professor , who was in charge of the Secretary of alumni organization FTCOSA. The meet was on 02-03-2017

5.4.2 – No. of enrolled Alumni:

114

5.4.3 – Alumni contribution during the year (in Rupees) :

14200

5.4.4 – Meetings/activities organized by Alumni Association :

Executive committee meetings Alumni Annual Day Blood Donation Camp, Support for school development programme, Coaching for competitive exams, Saplings distribution,

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1. Administrative system inside the Institution is a great model of decentralization among Teacher Education Institutions all over India. We are running Teacher Education Programmes from Graduate level to Research Level. Principal is the Supreme Administrator of all Programmes here. Despite of the single Authoritarian administration, we have created Non-statutory posts of Programme Coordinators for all the Programmes Viz. B.Ed. Coordinator, M.Ed., Coordinator Research Coordinator to look after the Academic and Non- Academic activities of the particular programmes. They Coordinates all curricular, Co-Curricular Extra- curricular activities in consultation with other Statutory, Non-statutory authorities and the Principal. 2. Decentralization of administration further extends to Activity specific coordinators. Besides the Statutory Posts of Staff Secretary, Staff Advisor, Returning Officer for Union Election, Staff Editor, Women Cell Convener, PTA President General Secretary etc.. There are special Coordinators for most of the Academic and Non-Academic activities in this Institution. Controller of Examinations conduct university examinations and internal exams smoothly. Internship Coordinator coordinates all the matters regarding School/College Internship spread over various semesters of B.Ed. M.Ed. Programmes. Pre-Practice teaching practicals (Discussion session, Demonstration session, Criticism session etc.) are being coordinated by a separate coordinator. EPC Coordinator is expected to ensure smooth conduct of every Practical come under EPC in curriculum. Director of Fine Arts Celebrations take care of organizing various fine arts events and works for the enrichment of artistic talents of the students. Coordinator of field works, takes the students to the society and SUPW Coordinator organizes various workshop on Socially Useful Productive Works. Director of Extension activities strives to create socially responsible citizens and extends the institution to the society. School Adoption Project Coordinator designs and implements various projects in the adopted School.

6.1.2 – Does the institution have a Management Information System (MIS)?

Yes

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Human Resource Management	<p>The faculty members are encouraged to attend workshops and conferences for professional development. The faculty development programmes in the college are a series of FDPs that the faculty members give within the college fraternity. The administrative staff is empowered to meet the latest requirements in fund transfer and scholarship disbursement.</p>
Research and Development	<p>Research activities are monitored by a research coordinator. A research scholar association also reviews the research activities of the scholars and disseminates the trends and new research information in a periodical bulletin named birds eye view. The College research journal Endeavours in Education provides opportunities for publishing the research articles of both faculty members and research scholars. By the end of this year the publication wing has successfully completed 12 issues of the journal.</p>
Curriculum Development	<p>The college faculty members actively involved in the curriculum revision workshop to make it compatible for the two year B.Ed. M.Ed. Programmes. Many of our teachers headed subcommittees that prepared courses for the two year programmes. More over, IQAC, Farook Training College, in collaboration with Board of studies in Education(University of Calicut) organised a one ay workshop for restructuring Curriculum of B.Ed. Programme.</p>
Teaching and Learning	<p>The teaching and learning process are now monitored by program coordinators viz, BEd 1st year programme coordinator, BEd 2nd year programme coordinator, MEd 1st year programme coordinator, MEd 2nd year programme coordinator, and research coordinator. Teacher websites are strengthened and students are encouraged to visit these websites for additional readings.</p>
Examination and Evaluation	<p>The Controller of Examinations at the college level monitors the regular conduct of examinations including internals and monitors the displaying of the results on notice board. The evaluation monitoring committee always monitors the results of both internal and external examinations. It also</p>

	addresses student grievances about disparities in marks or any other related issues. Digital tests using ppts ensures frequent and smooth assessment process.
Library, ICT and Physical Infrastructure / Instrumentation	The library is subscribed to latest journals. It has OPAC software to assist easy finding of books and has systematic organised catalogue and indexing system inbuilt. The computer lab hosts 20 computers installed with windows and LINUX operating systems.
Industry Interaction / Collaboration	The faculty members offers their expertise in various institutions for training their staff on ICT related upgrading and consultancy on social upbringing. We reach out to the society to support and uplift the needy people by organising many outreach activities.
Admission of Students	The admission of students are transparent as instructed by the Government of Kerala and the university of Calicut adhering to the reservation rules and merit-based system of ranking of candidates. The institution further manages admission in a cordial and effective way by deploying faculty and administrative staff on the day of admission to welcome and assist the new candidates and parents to go through the official procedures of admission insisted by the University. The Nodal Officer of admissions coordinates the entire admission process.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Finance and Accounts	Finance and accounts at institution level are computerised using MS Excel. The entire administrative staff is provided with net worked computers which make job handling as easy as a breeze. The government related accounts are maintained with respective softwares as instructed from time to time - for instance, employee salary details are worked out on the software SPARK.
Student Admission and Support	Admission process is initiated by the University with a centralized admission process. However once the rank list for selection is intimated to the college, we rank them with respect to our allotted seats and subjects using digital software. Once selected, the student details are stored in

	<p>electronic format for easy access and retrieval. To support academically and otherwise, the directions are passed on to them via respective official group sms systems and whatsapp groups.</p>
Administration	<p>The college is administered at various levels with a view to decentralize monitoring as well as decision making and at the same time being accountable to the Principal and higher-ups. This is achieved by getting digitally connected among each other using official communication services(MIS), programme specific social media groups, and email services. Further student details are digitally stored to retrieve and access details later.</p>
Examination	<p>Internal examinations are sometimes administered via email and ppts. The examination question papers are digitally prepared and put over through e mail to the controller of examinations to maintain confidentiality. The marks are entered in excel sheets to find out averages for analysis and inferencing by the evaluation monitoring committee. The internal marks are digitally uploaded to the university via internet based official interface.</p>
Planning and Development	<p>Planning and developing administrative protocols in line with the UGC guidelines and University directions are always a top priority for our college. We have official email, fax facility and internet based services to contact the higher-ups which enable us take quick decisions on matters of immediate execution.</p>

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2016	DR. Hassan Koya MP	UGC Web portal Training Workshop	UGC	35456
2017	Rishad Kolothumthodi	Interface meeting of Principals of all aided	Collegiate Edn	2000

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2017	Community Yoga awareness	Community Yoga awareness	02/03/2017	02/03/2017	25	10
2017	seminar on human rights and women rights	seminar on human rights and women rights	02/03/2017	02/03/2017	50	14
2017	ORIENTATION PROGRAMME FOR REVISED TWO YEAR BED CURRICULUM	NA	11/01/2017	11/01/2017	120	Nil
2017	Management and Leadership Orientation for 21st century Teachers	NA	01/03/2017	01/03/2017	55	Nil
2017	UGC Sponsored National Seminar on Mapping New Terrain of Environmental psychology in 21st century Teacher Education	NA	01/03/2017	01/12/2017	52	Nil
2017	National seminar on	National seminar on	01/03/2017	02/03/2017	54	20

	Trends and concerns in Environmental Psychology	Trends and concerns in Environmental Psychology				
2017	Perspectives of Environmental stress	Perspectives of Environmental stress	02/03/2017	02/03/2017	50	15
View File						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
SHORT TERM COURSE	1	01/06/2016	31/05/2017	7
REFRESHER COURSE	2	01/07/2016	31/05/2017	21
WORKSHOP	6	01/06/2016	31/05/2017	3
ORIENTATION PROGRAMME	4	01/07/2016	31/05/2017	28
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
1	1	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
23	2	14

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The institution conducts internal and external audits regularly. In every two months, Principal's accounts and Managing Committee Secretary's accounts are scrutinized and verified in the office internally. After the end of every financial year in the month of May, The previous financial year's accounts are audited internally by the Managing Committee with a Chartered Accountant.

External : Regional Deputy Director of Collegiate Education conducts departmental audit as per the norms laid down by Directorate of Collegiate Education Govt. of Kerala. Similarly, Accountant General's is also audits the account as per their norms. • Internal audit for the duration 2016-2017 has been carried out in May 2017 • There was no External Audits during this period

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
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well wishers	700000	Maintenance, renovation, repair etc
View File		

6.4.3 – Total corpus fund generated

987480

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	NIL	Yes	FAROOK TRAINING COLLEGE MANAGING COMMITTEE
Administrative	No	NIL	Yes	FAROOK TRAINING COLLEGE MANAGING COMMITTEE

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. A tea corner was initiated. 2. PTA fund raised for students. 3. Parenting classes organised.

6.5.3 – Development programmes for support staff (at least three)

1. Financial aid to attend HR development programmes. 2. Loan from Co-operative Society 3. IQAC Mutual fund 4. Staff quarters

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Renovation of Principals room. 2. Cubicles with cabins for faculty members. 3. Clothing and curtains in the Auditorium.IQAC room

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2016	Frontier Lecture Series- Role of Education (Mr. A.K Abdul Hakeem), Reinforcing Humanity	01/08/2016	01/08/2016	01/08/2016	50

	Through Education (Ms. Sneha Arun)				
2016	Human Rights Day Celebration- Documentary show and Talk by Sub Inspector of Police, Feroke	09/12/2016	09/12/2016	09/12/2016	150
2017	Orientation programme for Revised Two Year B.Ed Programme in collaboration with University of Calicut	11/01/2017	11/01/2017	11/01/2017	120
2017	PSC, NET and SET Coaching	06/02/2017	06/02/2017	06/02/2017	100
2017	Hridayapoo rvam (Extension Activity) - Distribution of Books to Tribal Areas	20/02/2017	20/02/2017	20/02/2017	25
2017	Community Yoga Awareness	02/03/2017	02/03/2017	02/03/2017	25
2017	National Seminar on Human Rights and Women Rights	02/03/2017	02/03/2017	02/03/2017	60
2017	Management and Leadership Orientation For 21 Century Teachers	01/03/2017	01/03/2017	01/03/2017	55
2017	UGC Sponsord National Seminar on Mapping New Terrain of E	01/03/2017	01/03/2017	02/03/2017	54

	Environmental Psychology in 21st Century Teacher Education				
2017	Release of BIRD EYE VIEW Reseach News Letter	01/03/2017	01/03/2017	01/03/2017	40
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
6. Workshop on physical fitness	22/02/2017	22/02/2017	28	4
1. Gender Upbringing- Experience of student as a boy or girl	01/03/2017	01/03/2017	36	9
2. Expert talk on gender as a social construct	08/03/2017	08/03/2017	155	24
3. Poster Making on Gender Equity	06/09/2016	07/09/2016	104	13
4. Quiz Competition on Gender Sensitization	22/09/2016	22/09/2016	104	13
5. Debate on Gender stereotyping	25/01/2017	25/01/2017	155	24

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
0

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Scribes for examination	Yes	3
Rest Rooms	Yes	4

Braille Software/facilities	Yes	3
Special skill development for differently abled students	Yes	4
Any other similar facility	Yes	4

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2016	1	1	01/06/2016	1	Pravesa notsavam	Marginalization	22
2016	1	1	13/06/2016	1	Book Distribution to feeding school	Marginalization	22
2016	1	1	05/07/2016	1	Packet lunch	Poverty	42
2017	1	1	23/03/2017	1	Blood donors forum	Social service	52

[View File](#)

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
1. Students Handbook	01/07/2016	Actions were taken to observe students frequently. The institution maintains transparency in its academic, administrative, financial and auxiliary functions . The Planning Board functions as the body that takes major steps in deriving plans for future and executing them in a time-bound manner in consultation with the concerned authority. The Planning Board functions as the body that takes major steps in deriving plans for future and executing

them in a time-bound manner in consultation with the concerned authority. They take initiative for frequent and regular supervision and monitoring of all the activities to ensure timely completion of the project undertaken by different sub committees. Quality sustenance and improvement are ensured through regular, systematic continued analysis of the programmes organized in the college. The institution has a systematic and scientific academic planning process which is meticulously carried out. The institution has various academic bodies and the duties and responsibilities are divided among teachers. These academic bodies and IQAC meet periodically to review the academic activities and discuss possible improvements and decide on the measures to be taken.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Talents Day	25/07/2016	25/07/2016	109
Independence Day	15/08/2016	15/08/2016	102
Induction programme	01/07/2016	01/07/2016	117

[View File](#)

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

At the beginning of academic year the college provides eco- friendly bags to all students and the students are given orientation to keep the campus eco-friendly throughout the academic year

Special training is given to all students to prepare paper pen and seed pen

Celebration of world Environment Day in a befitting manner

In collaboration with our sister institute a college bus is arranged from important areas

Students are given chance to visit environmentally polluted areas nearby the campus and prepare a report

A very systematic waste management system is being adopted to collect and to segregate all the types of waste and to ensure its efficient management

A Magic hole is established in the wash room to dispose the sanitary napkin pads and pipe compost mechanism is adopted to manage food wastes

Plastic Free Campus-College is declared as plastic free campus and deposit of plastic is strictly prohibited https://assessmentonline.naac.gov.in/public/Pos_tacc/promotion_activities/3271_promotion_activities_1643020446.xlsx inside the campus. Care has been taken to reduce paper wastes and to manage e-waste efficiently

Natura- A nature club named as Natura has been formed to lead initiatives taken to maintain Eco -friendly culture of the institution. Various programmes have been organized

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

7.2.1. PTEP (Professional Teacher Empowerment Programme) Goal :To prepare all of our students to qualify various teacher qualifying examinations through specialized training modules and to play key role in contributing quality teachers in to the society. Context: Students join B.Ed courses primarily to become teachers. Along with professional degree course such as B.Ed and M.Ed, qualifying teacher eligibility test is essential to serve as approved teachers.

For those students who want to serve as teachers, qualifying teacher eligibility test is the first ladder they have to climb after completion of their B.Ed course. The college has been working with the motto that students who come to study will go out being fully equipped for community service. PTEP is a project started in 2015 with the aim that all students who complete B.Ed. Programme from our college should qualify various Teacher qualifying exams such as SET, NET, CTET and KTET. The initial goal of the project was to prepare all our students to qualify for such exams by providing specialized training for qualifying exams such as NET, SET and KTET. Gradually, as part of the project, we were able to organize training programs under the supervision of our expert faculty for other candidates who prepare for other teacher competition exams.

The practice: The unique methodology of the project is remarkable as it includes continuous and systematic module which helps the students to sustain the motivation to qualify these exams. When the notification for such examination has been issued by the concerned authority the students will be given a general orientation on the importance of the exam and application procedure. Help desks will be open for the students till the last date of application and due attention shall be paid that all of the eligible students have applied for the exam. Financial assistance will be given for deserving students. Training session starts when the exam date comes out and continues till one week prior to the examination. The module includes a general orientation by an external expert faculty and syllabus based classes by the selected faculty. The faculties will be selected to give syllabus based classes and each area of syllabus will be covered systematically. Our specifically designed methodology involves distribution of materials in advance of each session and students will attend the session after reading those simple but comprehensive notes. As a conclusion of the training session a consolidation lecture will be arranged by any expert faculty. The specially curated study plan by the project saves study time for students and help students focus on studies in the stipulated time period. The unique methodology of the project has three phases viz. Pre-Coaching Phase which includes general orientation after the notification, help desk for application and financial assistance for deserving students, The Coaching Phase - syllabus based classes by the selected faculty and Post Coaching Phase which includes consolidation and mock tests. Regular supervision through frequent consultation and periodic assessment will

also be made to keep students alive till the examination. Impact of the programmes: After the introduction of this project we could achieve outstanding results in the competitive exams that all of our students should qualify any of teacher eligibility tests before leaving the college. The results of our students in the various competitive examinations during the academic year 2016-17 is given below Year KTET NET SET 2016-17 79/91 16/29 29/41 Obstacles faced and resources required: One of the major obstacles to the proper conduct of the programme is the paucity of time. B.Ed programme being a roller-coaster ride, gives little time for activities of this kind. It was resolved to find time outside the class hours, if necessary, for the conduct of the sessions.

The major obstacle to execute the programme was the finance as it was very challenging to raise fund for the project. Hence, it was decided to collect a nominal registration fee from outside candidates. Raising additional human and material resources was another big challenge. Care was taken to utilize the expertise of our faculty members voluntarily.

7.2.2: Finishing School Title of the Practice: Finishing School Goal: To empower and equip student teachers with essential skills to meet with the demands of emerging student community and to level up students' confidence and self-esteem so that they are able to face unusual and difficult situations with ease during their future career. The Context: Teacher education curriculum is unique in nature compared to other academic programmes offered in arts and science colleges. Teacher education is

a programme that is related to the development of teacher proficiency and competence that would enable and empower the teacher to meet the requirements of the profession and face the challenges therein. In order to prepare teachers who are competent to face the challenges of the dynamic society, Teacher education has to keep abreast of recent developments and trends. In order to prepare quality teachers equipped with necessary skills to meet the demand of latest changes in the field of school education there is an increased need for

a skill based exclusive programme. This necessitated additional efforts to enhance the skills of student teachers. This is an attempt to equip our students with essential skills to meet with the demands of emerging student community and to keep abreast of recent developments and trends The major outcomes 1. Personality enrichment-to develop a balanced personality well equipped to adjust with demand of different social situation 2. Leadership skills- to develop leadership qualities which enable each learner to initiate, and organize different programmes and manage a heterogeneous group 3.

Communication- to develop effective communication skills in both mother tongue and English 4. Interpersonal skills and life skills-to build practical knowledge to lead an effective social life 5. ICT skills- to equip for the effective use of 21 century tool for efficient transaction of the school curriculum The practice: Finishing School is the concept that reaches its horizon beyond 4E's-Education, Employment, Entrepreneurship, Empowerment. The project, launched in 2016, works on an agenda towards empowering the inner potential of our student teachers for equipping them with essential skills to meet with the demands of emerging student community. It has a unique training methodology that incorporates learning, skills and self-development with a curriculum that is entertaining, stimulating and rewarding. We utilize the expertise of our teachers, content, infrastructure, systems and digital technology aids developed in over five decades of experience in the field of teacher education to enhance better learning outcomes, outstanding personal development and effective social skills among our student teachers. It finely blends into modern and futuristic professional set up and demand. Methodology:

The programme is designed to give special training on the following twenty first century skills 1. LIFE SKILLS TRAINING (25 hours) 2. SOFT SKILLS(25 hours) 3. COMPUTER TECHNOLOGY IN EDUCATION (25 hours) 4. EFFECTIVE COMMUNICATION(25 hours) The total duration of the programme is hundred working days spread over one academic year so that the students could be equipped with essential skill before they were dispatched to the schools for their internship

5. PERSONALITY ENRICHMENT (25 hours) 6. LEADERSHIP SKILLS (25 hours) 7. COMMUNICATION SKILLS (25 hours) 8. INTERPERSONAL SKILLS (25 hours) 9. ICT SKILLS (25 hours) 10. LIFE SKILLS (25 hours) 11. SELF-DEVELOPMENT (25 hours) 12. TEAMWORK (25 hours) 13. PROBLEM SOLVING (25 hours) 14. CRITICAL THINKING (25 hours) 15. INQUIRY (25 hours) 16. COMMUNICATION (25 hours) 17. COLLABORATION (25 hours) 18. EMPLOYMENT SKILLS (25 hours) 19. ENTREPRENEURSHIP (25 hours) 20. EMPLOYMENT SKILLS (25 hours)

21. EMPLOYMENT SKILLS (25 hours) 22. EMPLOYMENT SKILLS (25 hours) 23. EMPLOYMENT SKILLS (25 hours) 24. EMPLOYMENT SKILLS (25 hours) 25. EMPLOYMENT SKILLS (25 hours) 26. EMPLOYMENT SKILLS (25 hours) 27. EMPLOYMENT SKILLS (25 hours) 28. EMPLOYMENT SKILLS (25 hours) 29. EMPLOYMENT SKILLS (25 hours) 30. EMPLOYMENT SKILLS (25 hours)

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and practice teaching in their third semester. The specific methodology includes discussion, lecturing, participatory learning, field trip, demonstration, team teaching, cooperative learning, Group discussions and reporting. One period was allotted for the programme weekly and faculty members and students were divided into two groups to ensure maximum individual attention. Impact of the practice: Continuous evaluation was carried out to ensure successful completion of the programme. The success of the program is evident from the performance of the students in their scholastic and co-scholastic activities in the second year of B.Ed programme. The programme helped our students to complete their internship very effectively so that they could excel in campus placement programme conducted at the end of the course.

From the feedback shared by the participants it could be understood the programme was highly beneficial to enhance their self-esteem. Obstacles faced and resources required: As the students were coming from different backgrounds such as language, science, social science and mathematics development of a common module was a herculean task. A pre-test was conducted to categorize the students into two batches according to their needs, aptitude and interest. Getting efficient man power resources to work in this area on a voluntary basis are another challenge. Our faculties were grouped according to their expertise and the expertise of our research scholars and alumni was also utilized. There was initial resistance from staff as they felt that it would be challenging to run the programme successfully as the curriculum of B.Ed includes lots of practical works to be finished timely. A training session was arranged for all staffs under IQAC to sensitize about the need for such an additional skill based programme to bridge the gap between school education and teacher education

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://farooktrainingcollege.ac.in/best-practices/>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Raising the slogan of the Institution to community, Farook Training College has planned and executed many long term and short term projects. We are always farsighted in achieving the objectives envisaged in the vision and mission of the Institution. One among the long term projects envisioned, implemented and still continuing as a flagship project of Farook Training College is 'The School Adoption Project'. The Institution has adopted a nearby Government Lower Primary School (GLPS Karinkallai) since 2010 as it was on the verge of closing. Since then our students have provided a new life to the kids there coming from an extremely backward social condition and it also set a platform for our students for practical implementation of the theoretical orientations conversed in the classrooms. The project has helped to revitalize the school in various dimensions. We have been providing financial, academic, man power and materials support for the school since 2010. Strategic planning was made and implemented for the gradual development of the School through many phases. In the first phase of the project, we have focused mainly on creating child-friendly ambience in terms of infrastructural facilities and care had been taken in feeding them with nutritious food. The school's walls were painted and the surrounding area was made clean and neat. Since 2010 we have been providing special meals to students on the first working day of every month and on every special occasion. The second phase of the project got launched in 2015 for a duration of 4 years by contributing a multipurpose stage cum class room to the school. In second phase, in addition to the activities taken in first phase, due attention has been paid to improve academic environment in the school.

Accordingly, during the academic year 2016-17, the college donated a laptop to set up a smart classroom at the school. Special ICT training sessions were also arranged for both students and teachers. Attempts were also made to organize parenting classes frequently as parental support is essential to the students to keep them motivated. In the Second Phase, Student's personal needs were identified and addressed. At the beginning of each academic year, the school's opening ceremony is celebrated in a colorful manner by distributing learning materials, and gifts to the new students. We also distribute note books, pens, school bag, water bottle, colour pens etc to all the students in the beginning of each academic year. Co-curricular activities and day observations in each academic year was organized celebrated in the school in befitting manner by our students. The project helped to revitalize the school, and to grow in a way that is comparable to other schools in terms of learning standards and physical conditions. Through these years of such activities, it was possible to attract many other students to the school and to prevent dropouts. The Project is driven by monthly donations received from teachers and non-teaching staff. We aim to make this School an independent School with excellence in all aspects by

2020

Provide the weblink of the institution

<http://www.farooktrainingcollege.ac.in>

8.Future Plans of Actions for Next Academic Year

The institution aims to undertake major and minor project of social significance in the areas of environmental, inclusive education and educational psychology and technology. Further it is decided to motivate all the teachers to take up projects and seminars funded by ICSSR, UGC and PMMMNMTT. The knowledge and skills gained through the research works is to be disseminated by publishing articles, books and newsletters. The standard of the peer reviewed journal of the college En-devours in Education is to be updated by integrating the new trends in the scenario of education. The dissertation work of the MEd students are to be published in the leading journals, so that the public can be benefited. The research committee has decided to hold meeting frequently as to gear up the research work of the scholars that may lead to the submission of the PhD thesis within the stipulated time. The institution visualises to organise international conferences to empower the marginalised sections in the society. The present curriculum could be enriched by orienting students towards child and human rights and gender issues. The extension work should be oriented to be more productive by incorporating various dimensions of social issues and current events. The institution will collaborate with various agencies and associations working in various sectors to promote skills and knowledge of the prospective teachers. The college will sign MoU with University departments, GCTE calicut and other reputed training institutions like IIM and FIMS to revamp the teachers in the making.