

IQAC Meeting held on 2/3/2016

Agenda / discussion / resolutions and attendance

Chair: Dr. C. A. Janches

Agenda: 1. Review of previous meeting

2. AQAR

3. RAR

4. Innovative practices / Accreditation

5. Other matters by chair / IQAC syllabus

minutes

Present:

1. Dr. C. A. Janches

2. Dr. Vijay Kumar

3. Dr. Uday Fernando

4. Mr. Anees Mohamed

5. Dr. Mohamed Saleem

Discussions, Resolutions and Action taken Report.

Agenda 1. Review of previous meeting / Action taken report.

The Action taken report presented by the Coordinator opened for discussion and approved the process so far.

Agenda 2. AQAR 2015-16.

It is resolved to prepare and submit the last AQAR by June 2016. Since this is the last AQAR the process should be initiated at the earliest.

Agenda 3.

Regarding the RAR, it is resolved to prepare an action plan according with all the Seneca's criteria and instructed to draft a work plan.

The proposal prepared by infra structure committee discussed in its meeting and entrusted proposal to take further proceedings.

Agenda - 4 - Amortive practice - Bi-monthly Bulletin

ITC ICAE Bi-monthly Bulletin final draft approved. It is decided to approve the name as 'EDUCO'. The Release of EDUCO will be held on 15/3/2016, and resolved to invite DDE, Calicut Mrs. Girish (was to the Alumni of ICAE) as the chief guest for the programme.

Agenda - 5

The coordinator ICAE reported the IIIrd phase Staff B. Ed Revised Curriculum Orientation held on 1/2/2016. Meeting reviewed the programme and concluded the programme as highly effective

Dr. C.A. Jeyaraj (Chair)

Actions taken Report:

1. The APAR 2015-16 preparation process started and collected details from various stake holders for the draft composition.
2. It is intended to implement the proposals of infra structure committee. Tiling of the class rooms and front area completed.
3. The ICAE News bulletin 'EDUCO' formally published on in a function held on 15/3/2016. This became a landmark in the history of Freese Papp College.

The 2nd phase B.Ed Curriculum Workshop for Teacher Educators conducted successfully on 1.2.2016. The programme was a big success in all aspects.

Dr. C.A. Jeyaraj.
(Chairman)
Principal
Farook Training College
P.O. Farook College, Kozhikode

[Faint handwritten notes and scribbles]

IQAC meeting held on 9.06.2016. at principal's chamber
 Agenda, Resolutions and Attendance

Chair : Dr. C.A. Janahas, Principal.

- Agenda :
1. Preparation APAR 2015-16.
 2. Bi-monthly IQAC Bulletin -
 3. Draft work of SSR. (Time frame)
 4. CAS promotion of teachers.
 5. Yearly Action plans for innovations.
 6. Any other items permitted by Chair

Attendance:

1. Dr. C.A. Janahas -
2. Dr. T. Mohand Selim -
3. Dr. K. Vijaya Kumar -
4. Dr. Umarferoqan - DS.
5. Mr. Anves Mohand. C
6. Mrs. Rubeeena.
7. Dr. N.S. Amirthes

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 Rubeeena
 Amirthes

Process

Resolutions :-

Coordinator welcomed the members; Principal addressed the meeting and explained the need and importance of coming activities.

Chairman's Resolution:

1. Resolved to submit the last APAR (2015-16) on or before July 15, 2016.
2. It is resolved to publish the Bulletin of IQAC on the first week of July 2016.
3. It is resolved to prepare and complete first draft of SSR on or before 10th July 2016.
4. It is resolved to convene Costerious WIFE group

for enabling the inputs of RAR report.
Commons meeting may be organised for the same purpose.

5. It is resolved to provide all documented support for the CAS promotion proposal of Sr/Teachers Teaching Staff of the college.
6. It is decided to conduct 2 day SET ~~Each~~ ~~Historical~~ Coaching programme scheduled on 16 and 17 July 2016. Dr. Umar Farooq will be the in-charge of this programme.
7. The meeting has invited Dr. PPN and Dr. VIT to boost up the proposal for CPE.
8. Reviewed the process of re-structuring the Staff Rooms, with separate Cubicle, and decided to speed up the work, accordingly.
9. It is decided to conduct one day Workshop on preparation of Lesson transcript for B:Ed teachers at university level on 26th July 2016.
10. Faculty Development programme will be organised for FTE Staff on 13. June 2016 11. Am. Dr. Mumtaz will be in charge of the programme.
11. Resolved to launch the finishing school project with a new Curriculum and style.
12. The meeting resolved to organise one day trip programme for practice teaching HMs and Senior teachers. The programme scheduled on 1st week of August 2016.
Meeting ended with vote of thanks.

10:00 AM Meeting held on 28.06.2016.

Actions taken Report - of 9.06.16 Meeting:-

1. Eduru - Bulletin issue released
2. Orientation conducted for the Centennial Leads regarding the direction of SSR (ROR)
- 3 - CAS proposal for of ~~five~~ teachers in
 1. Dr. T. Mohan Selvaraj
 2. Dr. P. N. Nagesh
 3. Dr. Umapathy
 4. Dr. A. J. T.
 5. Mr. Anand Mohan.

The process of Submission started and IQAC performed as the lead role in the process.

- 4 - 2 days SET Coaching programme organised and Dr. Fauziah took the lead role.
5. Conducted in one day workshop for teachers in Centre concept.
6. PDP programmes conducted in various topics, Mr. Nagesh and Dr. Anand Mohan handled the sessions.
7. One day orientation programme for practice teaching school this were conducted and 40+ teachers were participated in the programme.

Dr. C. A. JAWAHAR
Principal
Farook Training College
P. O. Farook College Kozhikode

IQAC meeting on 28.3.16. At pony
Chamber. Agenda, Resolutions and Attendance

Agenda: 1 AQAR 2015-16
2 IQAC Bulletin
3 Evaluations and monitoring
4 other matters permitted by

Attendance:

1. Dr. Mohd Sultan ^{MS}
2. Dr. Muathas NS ^{of Pothas}
3. Anees Mohammed C [#]
4. Dr. K. Vijayakumari ^{qin.}
5. Dr. T.K. Umar Farooque ^{H2}
6. RUBEENA P.M. ^{Rubeena}
7. Dr. C.A. Jawahar \rightarrow
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Resolutions:-

1. The meeting discussed the components of AQAR and index group drawn on the major inputs of AQAR.
2. IQAC resolved to submit the AQAR at the earliest.
3. The meeting reviewed the progress of IQAC Bulletin, Editor, Mr Anees Mohammed presented the details.
4. IQAC resolved to direct evaluation and monitoring committee to periodically prepare the academic evaluation report.

Adhans takes Report of 28.6.16. Meeting.

1. Started data Collection for for strength
the AQAR 2015-16.
2. 1000 Bulletin done, Review Committee
Completed the first proof of the coming
issue.
3. Evaluation and Monitoring Committee
Resolved in the meeting to prepare
periodical Academic Evaluation Report.
~~and~~

Dr. C.A. JAWAHAR
Principal
Farook Training College
Farook College, Kuzhanda

IQAE Meeting on ~~20/09/16~~ 20.09.16
 at principal's chamber. Agenda, Resolutions
 and ~~actions taken report~~ ^{and} attendance followed by
 actions taken report.

Agenda:

1. AQAR Approved (Draft)
2. Draft RAR.
3. NAAC Action plans.
- 4- Any other matters.

Attendance:

1. Dr. C.A. Jeechar
2. Dr. K. Vyayakumari
3. Dr. T.K. Umar Farooque.
4. P.M. RUBEENA.
5. Anees Mohammed.C
6. Yousuf Selma
- 7.
- 8.

Resolutions:

1. The draft AQAR 2015-16 prepared by IQAE presented in the meeting and the same approved by the meeting.
2. It is decided to speed up the process of drafting RAR.
3. The meeting resolved to prepare an action plan in connection with the current programmes scheduled for the coming semester of both B. Ed. and M. Ed.
4. The meeting approved the draft guidelines of IQAE re: ^{new} building coming up, which

is presented to the meeting by Editor Mrs. Annes Johamed.

5. The meeting appressed the members to find out and plan more best practices in reading and make arrangements to materialize the same.

Action taken Report:-

Dr. C.A. JAWAHAR
Principal
Farook Training College
P.O. Farook College, Kottayam

1. The draft AQAR is circulated among the IQAC members for expert comments.
2. Content inputs of RAR, supplied to the IQAC members for reference.
3. An action plan prepared for 15 Comig Semester Reading Nooks - for both B. Ed. and M. Ed.
4. IQAC New Bulletin designed and ready for releasing its next issue.
5. IQAC is found the teams faculty to collect and prepare more best practices in Education.

Dr. C.A. JAWAHAR
Principal
Farook Training College
P.O. Farook College, Kottayam

IQAC Meeting on 22.12.2016.
 at IQAC Rooms - Agenda, Resolutions
 and Actions taken Report.

Agenda:

1. AQAR final approval
2. other matters.

Present:

1. Dr. C.A. Jawahar
2. Dr. Mohd. Seli
3. Dr. T.K. Umer Farooque
4. Dr. Mumthas. N.S. Ezzathas
5. Anees, Mohammed. C.
6. RUBEENA. P.M.

Resolutions:

1. The meeting considered the final draft of AQAR 2015-16, presented by the IQAC Chairman, before the meeting and discussed in detail. After minor modifications, the meeting formally decided to approve the draft and ~~submitted~~ to upload the same before 31 december 2016.


2. The IQAC appreciated all the members and staff, non-teaching staff and students for their active participation and support for the submission of AQAR.

Dr. C.A. JAWAHAR

Principal
 Farook Training College

Action Item Report.









1. AAR 2015-16 Successfully uploaded on 27/12/2016.
2. Drafting of RAR included by supplying the e-copy of External Reports to the Sub Committee heads with signed & e-copies components.


 Dr C A JAWAHAR
 Principal
 Farook Training College
 P.O. Farook College, Kozhikode

19th Meeting on 10.01.2017
Agenda Resolutions and Actions taken Report

Agenda: 1: AQAR Review
2: SSR preparation
3. other matters

Present:

- 1 Dr. C.A. Jawad 
- 2 Anes Mohammed C
- 3 Dr. T.K. Umar Farooque 
- 4 Dr. Noufal P.P. 
- 5 Dr. Muneer N.S. 
- 6 Dr. S. Vijayakumari 
- 7 Dr. Fatima Jaseem 
- 8 Dr. Hassan Fayaz 
- 9 Dr. S. Mohamed Sultan 

Resolutions:-

Meeting started at 2.30 pm. Prompt CGI

Chairman's speech:-

1. The meeting reviewed the report aspects of AQAR and Resolutions to strengthen the on going activities as per pre planned schedule
2. The meeting concluded Infrastructure Sub Committee to review the functioning of MS/Pol/Pro courses and its respective facilities.
3. It is decided to submit first draft of SSR on or before 27.1.17, before 10th

4. It is decided to publish an edited book on the theme of higher Edn trends during the month of January if possible
5. It is resolved to organize an one-day Workshop on the topic, 'eas placement and A.P.I. score for college teachers.
6. The meeting appreciated all members to work hard and systematized up documents on the preparedness SSR form for the completion of 3rd Cycle Re-accreditation process.

DR. CA JAWAHAR
 Principal
 Farook Training College
 Farook College, Kozhikode

Action Taken Report:

15.01.2017 Meeting

1. As per Resolution 2, the Management Committee reviewed the existing arrangement of classes and after discussion with the Headmaster and principal the organization of classes re-arranged and categorized as blocks - studies

A. UG. Blocks

a. PG & Research Block

e. Administrative block

WAK member, Mr. Tamees Mohammed visited and co-ordinated the work.

2. As Resolution 3.

Due to the change in the methodology of NAAC accreditation process - The work of Shift SSR is deemed to be temporarily cancelled.

3. Resolute 4
 Proposed Edited book in Higher Edms
 is not materialised so far.

4. CAS workshop for teachers conducted, and
 giving grants to needy families in the
 form of BPL forms and submission of paper
 to Dr. Inshamud Deem was the report ready

Dr. CA JAWAHAR
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