



Estd. 1961

FAROOK TRAINING COLLEGE

[RESEARCH CENTRE IN EDUCATION, UNIVERSITY OF CALICUT]
Govt. Aided College Affiliated to Calicut University and Recognized by NCTE
FAROOK COLLEGE P.O.
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Re-accredited by NAAC at A Grade with CGPA 3.54 (2012 - 2017)

PR/135/IQAC/2016-17

08/06/2016

Proceedings of the Principal farook Training College in respect to the constitution of Internal Quality Assurance Cell (IQAC) as per NAAC guidelines

The IQAC shall have the following composition for the year 2016-17:

- a) Principal – Chairperson : Dr. C.A. Jawahar, Principal
b) Five senior teachers and one senior administrative official-

Teachers: Dr. Mumthas N.S. Asso. Prof.

Dr. Vijayakumari K. Asso. Prof.

Dr. Umer Farooque T.K. Asst. Prof.

Dr. Noushad P.P. Asst. Prof.

Mr. Anees Mohammed C Asst. Prof.

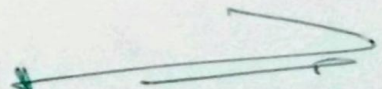
Administrative Staff : Mrs. Rubeena P M Junior Superintendent

- c) Two external experts on Quality Management/ Industry/Local Community – Member

Dr. Abdul Gafoor K., Professor, Department of Education, University of Calicut

- d) Director / Coordinator – Member Secretary: Dr. T. Mohamed Saleem, Asst. Prof.




Dr. C.A. JAWAHAR
Principal
Farook Training College
P.O. Farook College, Kozhikode

XII PLAN GUIDELINES

FOR

Establishment and Monitoring of the Internal Quality

Assurance Cells (IQACs) in Colleges

(2012 – 2017)

UNIVERSITY GRANTS COMMISSION

BAHADUR SHAH ZAFAR MARG

NEW DELHI – 110 002

UGC Website : www.ugc.ac.in

University Grants Commission

(12th Plan guidelines for Establishment & Monitoring of the IQACs in Colleges)

1. Introduction

The University Grants Commission (UGC), established in November 1956 as a statutory body of the Government of India through an Act of Parliament, has the unique distinction of being the only grant giving agency in the country which has been vested with two responsibilities that of providing funds and that of coordination, determination and maintenance of standards in institutions of higher education. To monitor standards of the higher educational institutions the UGC has established the National Assessment and Accreditation Council (NAAC) as an autonomous body, under section 12(ccc) of its Act in September 1994. NAAC has been instilling a momentum of quality consciousness amongst Higher Educational Institutions, aiming for continuous improvement. However, lasting improvements in standards cannot come about only by accreditation from outside, once in five years. An internal mechanism for sustenance, assurance and enhancement of the quality culture of education imparted by them, therefore, become essential. Many HEIs already have established the Internal Quality Assurance Cell (IQAC) as a post accreditation quality sustenance activity. Recognizing the importance of such institutional internal quality system the UGC has taken a policy decision to direct all colleges to establish IQAC for which it has decided to provide seed financial assistance

2. Coverage

1. All Colleges, enlisted/recognized under section

2(f) and have been declared eligible to receive central assistance under Section 12B of the UGC Act, 1956 and fit to receive General Development Assistance.

3. Part A: Guidelines to Establish Internal Quality Assurance Cells (IQACs) in Colleges. Maintaining the momentum of quality consciousness is crucial in Colleges. Internal Quality Assurance Cell, in fact, is conceived as a mechanism to build and ensure a quality culture at the institutional level. Every College

should have an internal quality assurance system, with appropriate structure and processes, and with enough flexibility to meet the diverse needs of the stakeholders. The internal quality assurance mechanism of the institution may be called "Internal Quality Assurance Cell (IQAC)". The IQAC is meant for planning, guiding and monitoring Quality Assurance (QA) and Quality Enhancement (QE) activities of the colleges. The IQAC may channelize and systematize the efforts and measures of an institution towards academic excellence. It should not be yet another hierarchical structure or record-keeping exercise in the institution; it would be a facilitative and participative organ of the institution. The IQAC should become a driving force for ushering in quality by working out intervention strategies to remove deficiencies and enhance quality.

4. The IQAC Structure

The IQAC shall be constituted under the chairmanship of Principal. He / She may be assisted by a Coordinator who shall be a senior faculty member. This position may be held as an additional charge by the faculty member concerned, or a new position of a full-time Director/Coordinator may be created and a person is selected and appointed or a senior faculty member is posted by redeployment.

5. Composition of the IQAC

The IQAC shall have the following composition:

- a) Principal - Chairperson
- b) Five senior teachers and one senior administrative official- Member
- c) Two external experts on Quality Management/ Industry/Local Community - Member
- d) Director / Coordinator – Member Secretary

The members at b) and c) of the above shall be nominated by the Principal of the College in consultation with the academic body of the College (Academic Committee of a College). The membership of such nominated members shall be for a period of two years. The IQAC should meet at least once in a quarter. The quorum for the meeting shall be two-third of the total number of members. The agenda, minutes and Action Taken Reports are to be documented with official signatures and maintained electronically in a retrievable format