



Farook Training College

Research Centre in Education.
Farook College, Kozhikode, Kerala.

Cycle 3 NAAC Re-accreditation 2023.

SSR - Criterion II

2.4.9.1. Copy of the schedule of work of internees in each school

Affidavit

I do here by certify that, all the pages in this document are duly authenticated by me, under my privilege as the Head of the Institution of Farook Training College Kozhikode, Kerala




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Copy of the schedule of work of internees in each school

Students allotted in various institutions for practice internship are assigned a time table indicative of the schedule of class room work. Students are also involved in various curricular and co-curricular activities as per the requirements. Sample copies of the timetables of the internees in various schools are as follows.

AUP school Azhijilam								
	1	2	3	4	5	6	7	8
	10.30-11.15	11.15-11.50	12.00-12.40	12.40-1.15	2.15-2.50	2.50-3.25	3.30-4.00	4.00-4.30
Monday	Swathi (6B)	Harsha (5B) Swathi (7A)	Harsha (6A)					
Tuesday	Swathi (6B)	Harsha (5B) Swathi (7A)	Harsha (6A)					
Wednesday	Swathi (6B)	Harsha (5B) Swathi (7A)	Harsha (6A)					
Thursday	Swathi (6B)	Harsha (5B) Swathi (7A)	Harsha (6A)					
	9.30-10.15	10.15-10.50	11.00-11.40	11.40-12.15	2.15-2.50	2.50-3.25	3.30-4.00	4.00-4.30
Friday	Swathi (6B)	Harsha (5B) Swathi (7A)	Harsha (6A)					




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Periods	1	2	3	4	5	6	7
Time days	10:00 to 10:45	10:45 to 11:05	11:05 to 12:20	12:20 to 1:00	2:00 to 2:40	2:40 to 3:20	3:25 to 3:55
MON	N-8A	B-9D	N-9A B-8BC	B-9F	N-8HI J-9G	J-9CI	J-8H B-9GH
TUE	N-8A	J-9CI N-9A	N-9D		J-9G B-8C	J-9AE B-9BC	N-8HI
WED	N-8A B-8C	B-8BC	Blank	N-8B J-8H B-9GH	B-9F	N-9D J-9AE B-8I	
THU	N-9D	B-8I			N-8B B-9GH	J-9CI	N-8HI J-9AE B-9D
FRI	N-8A 9:30 to 10:15	10:15 to 10:55	J-9CI 11:05 to 11:50	N-8HI 11:50 to 12:20	J-9AE 2:00 to 2:40	B-9GH	N-9D B-8BC

N - Nethru, J - Jaseelamol, B - Bijju.

School: On-Board math and science subjects, and other subjects.

Phone no: 8086140772 (Please call first - before coming to school)



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Time → Days ↓	I	II	III	IV	V	VI	VII	Subject: social science
MONDAY								
TUESDAY				VIC	VIE			
WEDNESDAY		VIE				VIC		
THURSDAY				VIE				
FRIDAY		VIE			VIC			

INTERVAL - INTERVAL

LUNCH BREAK

INTERVAL

Name of the school: RETHISS

Name of the teacher: Shagnu.B - 8139846207



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DAY	1	2	3	4	5	6	7
MONDAY	AA-9C SB-8H	AA-8F			MB-8B	MS-9A MB-9B	MS-8A
TUESDAY	AA-9C	MS-8A	SB-9F	MB-9B	SB-8H MB-8B		
WEDNESDAY THURSDAY	MB-8A		SB-9F MS-9A	MS-9A MB-9B			AA-8F
THURSDAY	AA-9C	SB-9B			SB-8H MS-9A		AA-8F
FRIDAY	AA-9C AA-9C	SB-8H MB-9B	SB-9F MB-8B		MS-8A		AA-8F MS-9A

10-10-45 10-45-11-25 11-35-12-15 12-15-12-55 1-55-2-32 2-32-3-10 3-21-3-54

AA - ATHIRA-A, SB - SUBISHA-E, MS - MARIYA MB - BASIL



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SAMJEEV-PS

	1	2	3	4	5	6	7
Mon						9-D chem	
Tue							
wed				8F (chem)	9G (Phys)		
Thur		8F (chem)			8E (Phys)	9G (Phys)	
Fri			9D (chem)				8E (Phys)



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1 2 3 4 5 6 7

Monday

Anagha-7E-C5 Lulu-7D-KR5 Haseeba-6D-MK Fasil-5D-RKT Lulu-6C-MAS Majida-7A-JL
 Fasil-7E-REH Anagha-5B-KK
 Shabsheera-6E-RKT Haseeba-7D-Shamuel
 Majida-5E-JN

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Tuesday

Haseeba-6D Majida-7A Fasil-7E Majida-5E Shabana-7B Haseeba-7D Fasil-5D
 Anagha-7E Lulu-7D Anagha-5B Lulu-6C
 Thabsheera-6E Thabsheera-5C



Wednesday

Haseeba-7D Haseeba-6D Lulu-6C Majida-7A Shabana-7B Thabsheera-6E Majida-5E
 Fasil-5D Thabsheera-5C Anagha-7E Anagha-5B Lulu-7D
 Fasil-7E

Thursday

Lulu-7D Majida-5E Majida-7A Haseeba-7D Haseeba-6D Thabsheera-6E
 Anagha-7E Shabana-7B Fasil-7E Anagha-5B
 Lulu-6C Fasil-5D

Friday

Majida-7A Majida-5E Anagha-5B Lulu-7D Haseeba-7D Thabsheera-6E Anagha-7E
 Fasil-7E Haseeba-6D Anagha-7E Fasil-5D Lulu-6C
 Shabana-7B Fasil-5D Thabsheera-5C

Special Time Table (B.Ed. 2022-24) 2023 February 6-10

Day	Batch	9.30 - 10.20	10.20- 11.10	11.20- 12.10	12.10-1.00	1.50-2.40	2.40-3.30
Monday	A Batch	FQ		AW		Orientation	
	B Batch						
Tuesday	A Batch	MZ	FJ	Internship (G)	Internship (G)	Internship (G)	Arts
	B Batch	FJ	MZ	Internship (G)	Internship (G)	Internship (G)	
Wednesday	A Batch	AMC	NIR	Internship (G)	Internship/ Optional	Internship/ Optional	Library
	B Batch	NIR	AMC	Internship (G)			
Thursday	A Batch	MZ	FJ	Internship (G)	Internship/ Optional	Internship/ Optional	Internship (G)
	B Batch	FJ	MZ	Internship (G)			Internship (G)
		9.30 - 10.25	10.25- 11.20	11.30 - 12.30		2.00 2.50	2.50-3.30
Friday	A Batch	FJ	RP	Internship/Optional		Internship/ Optional	Library
	B Batch	RP	FJ				



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Special Time Table Online (B.Ed. 2022-24) 2023 February 13-24

Day	Batch	9.30 -10.30	10.40-11.40	11.50-12.50
Monday	A Batch	Internship (G)	Internship (Optional)	Internship (Optional)
	B Batch	Internship (G)		
Tuesday	A Batch	Internship (G)	Internship (Optional)	Internship (Optional)
	B Batch	Internship (G)		
Wednesday	A Batch	Internship (G)	Internship (Optional)	Internship (Optional)
	B Batch	Internship (G)		
Thursday & Friday	A Batch B Batch	Study Leave		
February 20 - 24	First semester university examination			



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2.4.9.1. Plan of teacher engagement in school internship

Affidavit

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Plan of teacher engagement in school internship

The internship program is an annual initiative in which Farook Training College facilitates B.Ed. and M.Ed. students to engage in various government and government-aided schools or teacher education institutions respectively. The selection of schools for internship is participative or on request, allowing students to either practice in the on-campus 'model school' or choose nearby schools based on preferences.

Internship placements take place in a very systematic and formal nature. Orientation is provided to school principals and teachers through official letters and optional teacher visits. Students undergo formal orientation before the first phase, led by the teaching practice coordinator. He gave direction to the students about the rules and regulations to be followed in the practicing schools, details of works and record to be maintained during internship etc.

The role of teachers in the institution is defined, with two teachers for each optional subject observing a student's class at least five times in two phases. Rubric-based feedback is given during observations, and mentors in the school guide the trainees.

Assessment of student performance is streamlined, with two mentor's evaluation based on classroom observation using provided proforma. Supervising teachers visit students at least 5 times during the internship, providing feedback and



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assessing performance. Classroom teaching is evaluated using an objective and reliable rubric.

The internship ensures exposure to a variety of school setups, encouraging participation in curricular, co-curricular, and extra-curricular activities. The practicals on initiatory school experience in the second semester facilitates students' first-hand understanding of school functioning through visits.

Attached is the copy of the curriculum of University of Calicut which gives clear cut direction in this aspect.




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UNIVERSITY OF CALICUT

Abstract

General and Academic - B.Ed Programme- 2 year B.Ed. Curriculum (Syllabus, Scheme of examinations and Regulations) based on Outcome Based Education (OBE) - Implemented with effect from 2021 Admission - Subject to Ratification by the Academic Council - Orders issued.

G & A - IV - J

U.O.No. 22121/2021/Admn

Dated, Calicut University.P.O, 31.12.2021

- Read:-*
1. U.O No. 13307/2018/Admn dated 15.11.2018
 2. U.O.No. 5799/2021/Admn dated 31.05.2021
 3. Item No. 7 in the minutes of the meeting of Board of Studies in Education (UG) held on 20.12.2021
 4. Remarks of Dean, Faculty of Education dated 28.12.2021
 5. Orders of Vice Chancellor in the file of even no. dated 29.12.2021

ORDER

1. Vide paper read (1) above, 2 year B.Ed. Curriculum (Syllabus, Scheme of examinations and Regulations), was implemented, in the University, with effect from 2017 admission.
2. Vide paper read (2) above, the 2 year B.Ed. Curriculum (Syllabus, Scheme of examinations and Regulations), incorporating General Programme Outcomes, was implemented, in the University, with effect from 2020 admission.
3. The Board of Studies in Education (UG) has finalised the 2 year B.Ed. Curriculum (Syllabus, Scheme of examinations and Regulations), based on Outcome Based Education (OBE), vide paper read (3) above.
4. The resolution of the Board of Studies have approved by the Faculty of Education, vide paper read (4) above, and then by the Vice Chancellor, subject to ratification by the Academic Council, vide paper read (5) above.
5. Therefore, the 2 year B.Ed. Curriculum (Syllabus, Scheme of examinations and Regulations), based on Outcome Based Education (OBE), is implemented, in the University, with effect from 2021 admission, subject to ratification by the Academic Council.
6. U.O.No. 5799/2021/Admn dated 31.05.2021 stands modified to this extent.
7. Orders are issued accordingly. (modified regulations appended))

Arsad M

Assistant Registrar

To

The Principals of all the Teacher Education Colleges under University
Copy to: DTE/ Pareeksha Bhavan/ JCE-7/GA I F/SF/DF/FC

Forwarded / By Order

Section Officer



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SEMESTER III

Practical Courses

EDU.301.SCHOOL INTERNSHIP (16 weeks- 260 Marks)

The Internship Program forms an integral and important component of B.Ed. programme; internship serves as a capstone experience that informs about and prepares them for the expectations of and how to succeed in the profession. Student teaching internships is an essential component for a student's success as a professional teacher. Student Teaching Internships provides students the opportunity to practice what has been learned on the university campus and, more importantly, it is an opportunity to continue academic and professional growth.

COURSE OBJECTIVES

1. To observe children and the teaching learning process in a systematic manner.
2. To understand the content and pedagogical principles, issues and problems related to teaching
3. To develop a repertoire of resources which can be used by the intern later in her teaching- textbooks, children's literature, activities, games, and excursions
4. To participate in teaching school subjects for the children of Class VI to X.
5. To experience the school in its totality
6. To assume the role of a regular teacher with appropriate planning taking into account the diverse needs of students and the varying contexts that impact the teaching learning process.
7. To acquire competencies and skills required for effective classroom teaching, class management and evaluation of student learning, organization of co-curricular activities, and working with the community
8. To be able to innovate within existing systemic limitation
9. To critically reflect on her own school experiences and keep records of the same.
10. To learn to assess different aspects of children's learning without a focus only on Achievement.
11. To develop proper professional attitudes, values and interests.

To familiarize with the existing educational scenario of the respective states.

The school internship is designed to enable the student-teachers to connect theory to practice and to help them acquire a perspective regarding the aims of education within which their previously acquired knowledge and practices can be systematized and structured to enable them to teach effectively.

The purpose of the internship programme is to provide the student (intern) with the opportunity of undergoing a meaningful experience as a practitioner. As conceived, the programme should be structured so that it is a partnership between the school and the college. The intern must function as a regular teacher and therefore be immersed in all aspects of the school.

During the school-internship the student teacher is expected to observe classroom teaching of mentors/ peers, to get insights into student behavior, instructional practices, student learning, learning environments and classroom management.



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The student-teacher is expected to critically reflect and discuss these practices and engage in activities like maintenance of records and registers, preparation of lesson and unit plans using different artifacts

and technology, classroom management, activities related to school- community- parent interface, and reflections on self-development and professionalization of teaching practice. The other component of school-based activities to be carried out during internship is delivering the lessons/units of pedagogic courses.

The activities undertaken during the internship period will be presented in Portfolios and **Reflective Journals**. The student-teachers are expected to record their experiences, observations and conclusions regarding all the activities undertaken. . The intern is also expected to maintain a daily reflective journal in which the intern will reflect on her practice and also attempt to draw linkages between pedagogy and the theory courses s/he has studied. The major purpose of the Reflective Journal is Reflection on-Action. Reflective Journal would include a brief description of how the class was conducted, how learners responded, reflective statements about his preparedness for the class, responses to learners' questions, capacity to include learners sharing of their experiences, responses towards their errors, difficulties in comprehending new ideas and concepts, issues of discipline, organization and management of group, individual and group activities etc.

The internship will be organized for a continuous period of **16 weeks** in selected schools. Necessary orientation to the cooperating teachers and headmasters will be organized at the Institute. The School Internship Programme could include undertaking classroom-based research projects; developing and maintaining resources in the Internship schools, administering of diagnostic tests and identifying of learning difficulties, conducting a case study/action research, organizing curricular and co-curricular activities etc. The intern must create democratic ethos, where student autonomy is enhanced and all students are treated with fairness and with respect.

For each student-teacher, internship should be conducted preferably in one school for the entire 16 weeks. However, if the institute wants to provide an opportunity to understand the context of teaching in a government and private school or the dynamics of teaching at elementary and senior secondary levels, this period can be divided into two blocks. Internship may be arranged in two blocks in such a way that teaching in one school at a particular level (for example elementary or senior secondary) during one block, is followed by the teaching in another school or the same school at another level during the second block. Under any circumstances, the student-teacher should not be sent to more than two schools during her/his internship period. Graduate students can be assigned standards VI to X and for post graduates from VI to XII. Only those students having Post Graduate degree in the concerned Optional Subject are permitted to teach at Higher Secondary School level.

The intern will necessarily have supervisory support from the faculty in the form of subject supervision, who will also assess the intern. The intern will be required to develop unit plans for which she must choose and design appropriate activities. A record of these plans must be maintained. Assessment should be developmental in nature, with clear emphasis on growth of the intern. Assessment Evaluation of performance during internship will be done on the basis of assessment by institute supervisors, cooperating teachers, headmasters, records, reports and student activities/assignments. Post-internship Activities and Follow-up activities are to be taken



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up by the Institute.

GUIDELINES FOR SCHOOL INTERNSHIP

1. The internship is to be organized as a single block program for a continuous period of **16 weeks -80 days** in selected schools.
2. For each student-teacher, internship should be conducted preferably in **one school for the entire 16 weeks -80 days**
3. Students should be assigned classes in **any two different standards** that too in **two different levels viz. elementary, secondary or senior secondary**
4. For student-teachers, classes spread over **VI to X**.
5. For post graduate student-teachers, classes spread over **VI to XII**. (Only those students having Post Graduate degree in the concerned Optional Subject are permitted to teach at Higher Secondary School level.)
6. For student-teachers of Commerce and Computer Science, classes spread over **XI to XII**.
7. The continuous internship period of **16 weeks -80 days** is of two parts of 39 days and 40 days with an interim one day Mid Internship Reflection Session conducted in the Teacher Education Institutions.
8. Each student-teacher has to teach and record a minimum of **60 lessons** in the concerned Optional Subject- **not less than 30 lessons** in the first part (during the first 39 days) and **not less than 30 lessons** in the second part (during the next 40 days). Out of the 60 lessons each student-teacher has to include a minimum of **3 ICT enabled lessons**.
9. Lesson plans/Records have to be maintained by all student-teachers
10. During the school-internship the student teacher has to observe classroom teaching of mentors/ peers, and to record observations of not less than **10 lessons**
11. The activities undertaken during the internship period should be presented in Portfolios

The activities to be undertaken during the internship period are listed below

- Classroom teaching
- Observing classroom teaching of mentors/ peers,
- Lessons for Health & Physical Education-
- Preparation and administration of Diagnostic tests and identifying of learning difficulties (Appropriate remedial measures have to be adopted on the basis of the analysis of the Diagnostic test.)
- Preparation and administration of Achievement tests with quantitative and qualitative analysis of results
- Conducting a Case study/Action research
- Maintain a daily reflective journal
- Administration of any of the psychological tools like inventories, scales, projective techniques, Sociogram etc.
- Organizing Participating in the Co curricular activities of the school (like organizing / helping in sports, youth festival, blood donation camps, society beneficial programmes, PTA meetings etc.)



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- Innovative work during Internship (undertaking conscientization programmes, Minor Project, etc.)
- Participation in organizing 'Beyond the class Activities' in the school (lab cleaning, club activities, participation in organizing programmes like quiz, seminar etc.)

Supervision of School Internship

The supervision of **Internship** is a joint responsibility of the Colleges of Teacher Education and Practice-Teaching Schools. Continuous observation and briefing is essential for improving the teaching skill of the novice teacher and for capacity building. Observation of 5 lessons (preferably at the beginning, middle and at the end of Internship) by the Optional teacher is mandatory.

The Teacher Educators have to observe **not less than 3 lessons** of each student-teacher in the first part and **not less than 2 lessons** in the second part and enter their suggestions in the **Supervision Diary** maintained by the student-teacher. Similarly the School supervisors/mentors has to observe maximum number of classes and enter their suggestions in the Supervision Diary Assessment of Practice Teaching will be done on the basis of the given **Indicators for assessment of internship**

90% attendance in mandatory for Internship. There is no condonation for Internship

ASSESSMENT INDICATORS OF SCHOOL INTERNSHIP

	Teaching	Marks
1	Teaching performance as evaluated by the teacher educator	100
2	Improvement in teaching skills on the basis of feedback from the teacher educator.	10
3	Mentor evaluation report on the intern	10
Other interventions in the classroom		
4	Achievement test – scientific & robust blueprint, Quality questions, scoring , statistical interpretation and Ranking	10
5	Diagnostic testing and Remediation – systematic and robust planning and execution	10
6	Action research – systematic methodology	10
7	Administration of any of the psychological tools like inventories, scales, projective techniques, sociogram or any other.	05
Documents		
8	Observation report of classroom teaching of mentors/ peers	05
9	Record of lesson Plans	10
10	Audiovisual aids made by the intern (which are not ICT related)	05
12	Improvised apparatus and learning aids made by the intern	10
13	Student artifacts generated in the class room like <i>kai ezhuthu masika</i> , learning aids, charts, posters, albums etc.	10



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14	Originality of reflective journal	10
ICT related expertise		
15	ICT related artifacts used for teaching as incorporated in lesson plans (to be stored in a CD/DVD etc for evidential support)	10
16	Richness and variety of the ICT related artifacts used for teaching as incorporated in lesson plans.	10
Liaison with school		
17	Participation of intern in the Co curricular activities of the school (like organizing / helping in sports, youth festival, blood donation camps, society beneficial programmes, PTA meetings etc.)	10
18	Beyond the class Activities of the intern in the school (lab cleaning, club activities, participation in organizing programmes like quiz, seminar etc.)	10
19	Any innovative programme organized by the trainee (if any) supported by an appreciation letter by the HM / Principal.	15
TOTAL		260




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