



Department Name : IQAC

Meeting date | time 6/7/2023 11:00 AM | Meeting location: G-Meet

Meeting called by Dr. Aseel Abdul Wahid
Type of meeting IQAC
Facilitator Dr. Vijayakumari K
Note taker Dr. Umer Farooque TK
Timekeeper Mr. Naseerali

Attendees
Dr. T Mohammed Saleem
Dr. Aseel Abdul Wahid
Dr. Naseerali MK
Prof. Samad Mankada, Principal ISS College
Dr. Vijayakumari K
Mr. Rishad K.
Members of IQAC

Meeting Agenda

Date 06/07/2023 | Time allotted 1 | From 11:00 am To 11:30 am | Presenter Dr. Aseel Abdul Wahid and Dr. Naseerali MK

- To conduct Self-paced Short-term MOOC Course hosting by the ISS College of Teacher Education, Perinthalmanna, Kerala, and the Inter University Centre for Disability Studies (IUCDS), Mahatma Gandhi University, Kottayam. This course is decided to conduct in collaboration with Farook Training College, Kozhikode, Kerala, and Gandhi Shikshan Bhavan's Smt. Surajba College of Education, Mumbai from 10-16 May 2023

MOOC SHORT-TERM COURSE GUIDANCE AND COUNSELLING 20-26 June 2023. Course Content: Basics of Guidance & Counselling, Guidance Services, Process Skills, Tools and Techniques, Service to: Adolescents, Differently-abled Children, Adults, Specific Learning Disabilities. Who Can Join? Teaching Faculty Members, Researchers, Prospective Teachers, U.C. & P.G. Students. REGISTER BEFORE 15 JUNE 2023.

Report

MOOC Short Term Course on 'Guidance and Counselling' 20-26 June 2023

The Self-paced Short-term MOOC Course on Guidance and Counselling conducted at www.mooc.isscte.com was a collaborative initiative hosted by the ISS College of Teacher Education, Perinthalmanna, Kerala, and the Inter University Centre for Disability Studies (IUCDS), Mahatma Gandhi University, Kottayam. This course was conducted in collaboration with Farook Training College, Kozhikode, Kerala, and Gandhi Shikshan Bhavan's Smt. Surajba College of Education, Mumbai. The course directors, course coordinator, co-coordinator, resource persons, and participants collectively contributed to the success of this endeavor. This report provides a comprehensive overview of the course, its content, outcomes, and logistics.

COURSE OVERVIEW

Course Title : Course Name: Self-paced Short-term

MOOC Course ID: IUCDS-ISSCTE-MOOC-CNSLNG

Hosts: ISS College of Teacher Education, Perinthalmanna, Kerala & IUCDS, Mahatma Gandhi University, Kottayam

Collaborators: Farook Training College, Kozhikode, Kerala & Gandhi Shikshan Bhavan's Smt. Surajba College of Education, Mumbai

Course LMS: www.mooc.isscte.com

Course Directors: Dr. P.T. Baburaj, Director, IUCDS, MGU Prof. (Dr.) T. Mohamed Saleem, Principal, FTC Prof. Samad Mankada, Principal, ISSCTE Dr. Sunayana J. Kadle, Principal i/c, SSCOE

Course Coordinator: Dr. Naseerali M.K., Assistant Professor, ISSCTE

Course Co-Coordinator: Dr. Aseel Abdul Wahid, Assistant Professor, FTC

Course Beginning Date: 15 June 2023

COURSE CONTENT

Total Units of Learning Modules: 11

Course Content Type: Video Lessons, Reference Materials, PPTs, Reference URLs, etc.

Assessment: Assessment was based on participants' involvement in the Discussion forum, Assignment, Quizzes, and a Final Achievement test held online.

Syllabus: The course offered a comprehensive syllabus covering a wide range of topics related to guidance and counselling. The syllabus was divided into multiple modules:

Module 1: Guidance

Unit 1: Basics of Guidance

- A) Meaning, Nature, and Need of Guidance
- B) Principles and Functions of Guidance

C) Types of Guidance: Educational, Vocational, and Personal (meaning, need, and importance)

Unit 2: Guidance Services

- A) Purpose of Organizing guidance services
- B) Importance of Guidance services in School
- C) Organization of Guidance services in School and Role of Guidance Personnel

Module 2: Counselling

Unit 3: Basics of Counselling

- A) Meaning, Aim, and need of counselling
- B) Principles of Counselling
- C) Types of Counselling: Directive, Non-directive, and Eclectic

Unit 4: Process and Skills in Counselling

- A) Process of Counselling (in-depth communication, exploration, and suggestion).
- B) Skills in Counselling (Rapport Building, Listening, Questioning, Responding).
- C) Role of the Counsellor and Professional Ethics of a Counsellor.

Module 3: Tools and Techniques of Guidance and Counselling

Unit 5: Psychological Tests

- A) Psychological tests – meaning, need, limitations.
- B) Tests of Guidance - Aptitude, Achievement
- C) Tests of Guidance -Interest inventories and Personality

Unit 6: Techniques

- A) Checklist and Questionnaire
- B) Interviews and Case Study
- C) Cumulative Record and Anecdotal Record

Module 4: Counselling and Intervention

Unit 7: Counselling for Adolescent Issues

- A) Addiction in Adolescents
- B) Academic Stress in Adolescents
- C) Career Counselling for Adolescents

Unit 8: Guidance of the Differently-abled Students

- A) Guidance for Gifted
- B) Guidance for Slow Learners
- C) Guidance for Students with Learning Disabilities (Dyslexia and Dyscalculia)

Unit 9: Counselling in School Settings for Children in Foundational Grades and Middle School

- Need for counselling in school settings in early formative years of learning
- Roles and responsibilities of school counsellor.
- Key Problem Areas looked after by school counselors.
- Counselling approaches for preschoolers and elementary graders
- Understanding core behavioral problems in school premises and family contexts.

Understanding problem behaviors (types of behavioral problems, theoretical perspectives)
Approaches and techniques of assessment and intervention (observation methods, screening and assessment, play therapy)
Counselling approaches for middle schoolers
Understanding Behavioral problems in middle school age (types of behavioral problems, theoretical perspectives)
Screening and assessment techniques (individual vs group-based assessment, screening and assessment tools, procedure referrals)
Approaches and techniques of intervention (individual/group counselling of children; interventions to manage Bullying; Social Emotional Learning (SEL) based interventions for schools)

Unit 10: Challenges of Parenting

Parent of infant and toddler
Parents of Adolescent
Parents of an adult

Unit 11: Challenges in Counselling

Identifying symptoms of psychopathology among individuals
When and whom to refer to a mental health professional

Additional Modules

Apart from the core syllabus, the course included additional modules covering various aspects of guidance and counselling, such as theoretical foundations, counselling techniques and skills, ethics and professionalism, special populations in counselling, career counselling, group counselling, crisis intervention, trauma counselling, and a counselling practicum.

PARTICIPANTS

The course attracted a diverse group of participants, including teachers, prospective teachers, parents, researchers, and more. The total number of enrolments exceeded 950, and the enrollment may continue to increase as the course remains available online.

CERTIFICATION

Certificates were issued to all eligible participants, featuring Certificate ID, Participant ID, Grade, and other relevant details.

- Digital certificates were issued to participants.
- Resource persons received certificates for their contributions to the learning modules.
- Organizers were also given certificates, acknowledging their roles in the course.
- Heads of institutions that encouraged bulk registrations received appreciation certificates.

FEEDBACK

Feedback forms were provided at the end of each unit and an overall feedback form at the course's conclusion.

LEARNER SUPPORT

Despite the course's self-paced nature, learners received technical and academic support through a WhatsApp group managed by the course coordinator.

CONCLUSION

The Self-paced Short-term MOOC Course conducted at www.mooc.isscte.com was a highly comprehensive and valuable initiative. It successfully delivered knowledge and practical skills in the field of guidance and counselling to a diverse group of participants. The collaborative efforts of the hosting and collaborating institutions, course directors, coordinator, co-coordinator, resource persons, and participants were instrumental in the course's success.

ACKNOWLEDGEMENT

We would like to express our heartfelt gratitude to all individuals and organizations that played a pivotal role in the successful execution of this Self-paced Short-term MOOC Course. Your unwavering support, dedication, and expertise were invaluable. We extend our appreciation to:

- **Management and Governing Bodies of MG University**, Kottayam, ISS College of Teacher Education, Perinthalmanna, Farook Training College, Kozhikode, and Gandhi Shikshan Bhavan's Smt. Surajba College of Education, Mumbai, for their unwavering support and collaboration in making this course a reality.
- **Teaching and Non-teaching Staff** of the host institutions, whose efforts behind the scenes ensured the smooth functioning of the course and provided valuable assistance to the participants.
- **Heads of the Institutions** from which learners were enrolled, for encouraging and facilitating their participation, contributing to the course's success.
- **Participants:** We extend our gratitude to all participants who enrolled in this course. Your enthusiasm and active engagement in the learning process have been instrumental in shaping the success of this program. Your collective contributions and commitment to education have left a lasting impact on the field of guidance and counselling. We deeply appreciate your dedication to the success of this course.



MOOC SHORT-TERM COURSE

GUIDANCE AND COUNSELLING

20-26 June 2023

- Self-paced Learning Modules & Course Works
- Online Assignments & Activities
- Learning Modules By Experts in the Field
- Multi-sensory Reference Materials
- Digital Certificates to All Eligible Participants
- Asper MOOC Four Quadrant Approach

Course Content

Basics of Guidance & Counselling
Guidance Services
Process Skills
Tools and Techniques
Service to

- Adolescents
- Differently-abled Children
- Adults
- Specific Learning Disabilities

Who Can Join?

Teaching Faculty Members
Researchers
Prospective Teachers
U.G. & P.G. Students

REGISTER BEFORE 15 JUNE 2023

JOINTLY ORGANISED BY

 **ISS COLLEGE OF TEACHER EDUCATION**
PERINTHALMANNA, KERALA

 **INTER UNIVERSITY CENTRE FOR
DISABILITY STUDIES (IUCDS)
MAHATMA GANDHI UNIVERSITY**
KOTTAYAM

IN COLLABORATION WITH

 **FAROOK TRAINING COLLEGE**
KOZHIKODE, KERALA

 **GANDHI SHIKSHAN BHAVAN'S
SMT. SURAJBA COLLEGE OF EDUCATION**
MUMBAI

COURSE DIRECTORS

Dr.P.T.Baburaj
Director, IUCDS, MGU

Prof.(Dr.) T. Mohamed Saleem
Principal, FTC

Prof. Samad Mankada
Principal, ISSCTE

Dr.Sunayana Kadle
Principal /c, GSB SCE

COURSE COORDINATOR
Dr.Naseerali M.K.
Assistant Professor, ISSCTE

COURSE CO-COORDINATOR
Dr. Aseel Abdul Wahid
Assistant Professor, FTC

8907162762 www.isscte.com

REGISTER NOW

**ONLINE SHORT TERM CERTIFICATE COURSE
ON INCLUSIVE EDUCATION**

Jointly Organized By _____



**Yash University, Centre for Students
Studies (YUCSS)**
Maharaja Gopabandhu University
Keonjhar, Odisha, India



IIS College of Student Education
Puri, Odisha, India
Mahapuram, Odisha, India



FTCE
Freeze Training College
P.O. Kathwala
Bhubaneswar, Odisha, India

Certificate of Completion

This is to certify that
RANI ELEZEBETH JOHN
School Teacher

Has successfully completed the short-term course on
'Inclusive Education' conducted during 20-26 February 2023
The grade obtained is **B**

126 hours / 1 Week Self-paced MOOC Certificate Course / 4 Quadrant Approach
(Levels of Quality: A-Excellent, B-Good, C-Average, D-Below Average)

Name: R. ELEZEBETH JOHN
Registration ID: STC-2023-196
Course ID: STC-2023-150
Issued on: 27.02.2023

Course Director _____

Course Coordinator _____

Dr. P.T. Babbar
Director, YUCSS
Yash University, Odisha

Prof. Ronald Maswoda
President, IIS College of Student Education
Puri, Odisha, India

Prof. (Dr.) T. Mahesh Babbar
Vice-Chancellor, Free Training College
Bhubaneswar, Odisha, India

Dr. Anand K.R.
Assistant Professor
IIS College of Student Education