

Agenda and Minutes of IQAC Meeting held on
05.06.2023 11.30 a.m at Principal's Chamber.

Agenda

1. SSR Report Presentation
2. SSR Report Submission after correction
3. Future plans
4. Any other permitted by the chair.

Members present

1. Mohd Sh
2. Dr. Mumthas NS
3. Dr. Vijayakumari K
4. Dr. Ulmer Farooque T.K.
5. Dr. Anees Mohammed C
6. Dr. Nivanjana K.P.
7. Dr. Azeel Abdul Wahid
8. Dr. Mohammed Sireef K
9. P.M. RUBEENA
10. Zeenathi P.Y

The status of SSR presented by the members in charge of each criteria. It was decided to conduct a discussion on each criteria of final draft of the SSR and to submit the final SSR on or before

02.07.2023. The schedule for presentation of SSR (Criteria wise) was prepared. The schedule is as follows:

06.06.2023 to 14.06.2023 at 3.00 to 4.00 p.m at MMI hall

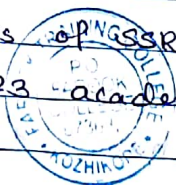
The following decisions were made on future plans:

1. To conduct a workshop on Research data analysis and interpretation for M.Ed. students and Research scholars.
2. To conduct B.Ed. and M.Ed. admission through Software.
3. To collect queries and suggestions regarding ITCF from faculty members for presenting in the meeting of Principal's with higher education authorities.

4. Memorandum of Understanding with iLAB Society for collaborating in the Educational upliftment activities of coastal area.
5. Sharing of experiences by Dr. Irbama Shabnaz Ulladan and Dr. Rishad-K after their summer course in APU, Bangalore.

Action Taken:

1. On the scheduled dates the criterion wise discussions was conducted and the faculty members in-charge of each criteria was entrusted to incorporate the suggestions and to submit the final report of SSR on 02-07-2023.
2. Final SSR was submitted to IQAC which was forwarded to the Principal and IQAC members for further reading.
3. Workshop on Research Data Analysis and Interpretation was conducted by IQAC, M-Ed and Research Association on 22.06.2023.
4. Memorandum of Understanding with iLAB was checked, verified and forwarded to the Principal by IQAC Co-ordinator. Later, Principal approved the MoU with iLAB.
5. Cforms was circulated among the faculty members to collect responses on ITEP on the aspects issues and concerns on ITEP.
6. Training for Software (Embase) was conducted for those who are in-charge of admissions (both for TS and NTS).
7. Criterion heads of SSR are entrusted to upload documents of 2022-23 academic year.



Prof. (Dr.) T. Mohamed Saleem
Principal
Farook Training College
P.O. Farook College

Agenda and Minutes of IQAC Meeting held on 12.07.2023, 3.00 p.m. at Principal's Chamber

Agenda.

1. IQA Submission
2. Appointment of Compliance officer (Order of HE dept)
3. SSR documents preparation.
4. Any other permitted by the chair.

Members Present:

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|-------------------------|-----------------------|
| 1. Mr. Fakh | 5. Dr. Azeel Akhmal |
| 2. Dr. Mumthas NS | 6. Dr. Umar Farooque |
| 3. Dr. Nivargama. K. P. | 7. P.M. RUBEENA |
| 4. Dr. Anees Mohammed | 8. Dr. Vijayakumari K |

The IQAC members reviewed the work done by members of each criterion of SSR. IQAC co-ordinator briefed about the status of SSR submitted. Principal suggested for expert reading of SSR submitted.

The following decisions were made on future plans.

1. It was decided to read the Self Study Report (SSR) by IQAC members and Principal.
2. It was decided to submit IQA during the First Week of August 2023.
3. SSR supporting documents preparation was entrusted to criterion heads.
4. A visit to Nilgiri College of Arts and Science, Thaloor, recently NAAC A++ accredited college by a Team led by IQAC.
5. It was decided to appoint Dr. Nasimudheen T as Sub International Students' Compliance officer.
6. F-talk or Talk series by PG department or Research Scholars Association was recommended by IQAC members.
7. IQAC coordinator and Dr. Vijayakumari K along with Principal was entrusted to prepare and collect data for IQA.
8. Dr. Noufal C was entrusted to inform students about NICE.

Action Taken

1. Principal and IQAC members Dr. Vijayakumari and Dr. Niranjana K.P prepared and collected data related to IQA.
2. Criterion heads uploaded the documents to IQAC drive on completion of each question.
3. M. Ed. Association conducted a web talk series on Positive Attitude Towards life on 19.07.2023.
4. Dr. Nowfal C who was entrusted with 'National Inter-college Crossword Expedition (NICE)' informed and motivated students to participate in crossword competition.
5. A team of 5 faculty members led by the College IQAC visited Nilgiri College of Arts and Science, Thaloor, Tamil Nadu on 24th July 2023 and held discussion with the Principal and Secretary regarding the activities, best practices and significant developments of college.
6. Dr. Niranjana K.P and Dr. Vijayakumari verified the prepared data of IQA on 01-08-2023.
7. IQAC coordinator submitted the result of reforms on ITP issues and concerns to Principal.



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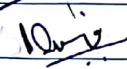
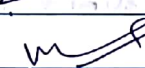
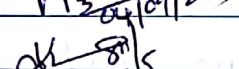
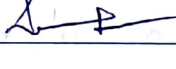
Prof. (Dr.) T. Mohamed Saleem
Principal
Farook Training College
PO. Farook College, Kozhikode

Agenda and Minutes of IQAC Meeting held on
04.09.2023, 1.50 p.m at Principal's chamber

Agenda.

1. IQA Final Submission
2. SSR Criterion-wise Review (Draft)
3. Academic Matters
4. Institutional Development Plan
5. IEP guidelines.
- 6 Any other permitted by the chair

Members Present:

1. Mohamed Selim 
2. Dr. Nivanjana - K.P. 
3. Dr. Rishad Kolothumthel 
4. Dr. Anees Mohammed C 
5. Dr. Vijayakumari, K. 
6. Dr. Mumthas N S 
7. Dr. Umer Farooque, TK. 
8. Dr. K. Mohammed Sreef 
9. Dr. Azeel Abdul Wahid 
10. Dr. K. Kishore Kumar 

Principal reviewed and commented about the modifications needed for the submitted draft Self Study Report (SSR) of each criteria.

The following decisions were made

1. It was decided to make corrections in the self study report by incorporating the suggestions provided by the Principal and to submit the modified SSR to IQAC by criterion heads on or before 11.09.2023.
2. It was decided to submit the final IQA after receiving the criterion wise details of SSR by incorporating data during the academic year 2022-23.
3. It was decided to conduct the induction meeting of MED 23-25 on 07.09.2023.

4. A Committee to study about the ITEP guidelines was formed with the members Dr. Anees Mohammed. C, Dr. Ummer Farooque T.K and Dr. Nivanjama. K.P.
5. Dr. Ummer Farooque T.K was assigned to study about Institutional Development Plan guidelines (draft) suggested by UGC.
6. Discussed about the letter from Director, Collegiate Education on development of Skill hub under Pradhan Mantri Kousal Vikas Yogan 4.0 (PMKVY 4.0).
7. Discussed about request of conducting one day National Seminar on topic NEP from the organising secretary, National College for Teacher Education. The charge was assigned to Dr. Aseel.

Action Taken

1. Prepared a schedule for presentation of SSR prepared by the criterion members and discussed the items in each criteria along with Principal, IQAC co-ordinator and senior teachers.
2. The deficiencies identified in discussion of criterions of SSR were reviewed by the members in charge of each criteria along with Principal and IQAC co-ordinator.
3. Criterion Members were informed to submit the modified SSR.
4. Criterion members of SSR were also asked to modify the supporting documents.
5. Induction Meeting of MEd 23-25 batch was conducted on 07-09-2023.
6. Dr. Anees Mohammed. C. was assigned to study about ITEP guidelines and presented the guidelines to IQAC.
7. Dr. Ummer Farooque T.K prepared a brief report on Institutional Plans to IQAC.
8. Willingness to conduct Skill Based Programmes by starting Skill Hub under PMKVY 4.0 was informed to Director, Collegiate Education.
9. Dr. Aseel Abdul Wahed deputied as organising Secretary for conducting National Seminar on NEP in collaboration with National College of Teacher Education, Perumbavoor. Prof. (Dr.) T. Michael, Principal